

	<ul style="list-style-type: none"> <li>* Basic Assumptions of Case Study Method</li> <li>* Kinds of Case Study</li> <li>* Process of Case Study</li> <li>* Source of Case Study</li> <li>* Secondary Source of Data</li> <li>* Importance or Merits of Case Study</li> <li>* Limitation or Demerits of Case Study</li> <li>* Development of Case Study</li> </ul>	15	
06	<b>Advanced Trends and Statistics in Social Work Research</b> <ul style="list-style-type: none"> <li>* Levels of Measurement</li> <li>* Sociometry* S.P.S.S.</li> <li>* MS-EXCEL</li> </ul>	05	
07	<b>Research Work (Thesis) Report Writing</b> <ul style="list-style-type: none"> <li>* Report Writing in Social Work</li> <li>* Objective of Report Writing</li> <li>* Important of Report Writing</li> <li>* Content of Report Writing in Social Work</li> <li>* Types of Report Recording</li> </ul>	05	
08	<b>Steps of Dissertation Writing</b> <ul style="list-style-type: none"> <li>* Stuctar of Dissertation</li> <li>* Final Cheeking of Dissertation</li> </ul>	05	
<b>Total</b>		<b>90</b>	
<b>Paper No. 03 :- Social Work Research (Project)</b>			
Sr. No.	Social Work Research (Project)	Day/Hours	Marks
01	Social Work Research (Project)	120	75
02	Viva-Voce	---	25
	<b>Total</b>	<b>120</b>	<b>100</b>
⑧			

**Title of the Course : -**

**A) PG DIPLOMA IN ADVANCE TRENDS IN SOCIAL WORK RESEARCH**

समाजकार्य संशोधनातील आधुनिक प्रवाह पदव्युत्तर पदवीका

**Objective of the Course :**

1. To train the manpower as a Social work research the needs of society.
2. To develop consciousness for understanding scientific process of Social work research.
3. To create healthy atmosphere among the learner for socio-psycho aspects of human behavior.
4. To develop capacity of learner for effective intervention in various problematic situation.
5. To introduce various areas of social work research and provide brief insight to learner.
6. To develop the ability as a social work research and provide orientation to learner about self.
7. Develop and understanding of the approaches of help and self help available in own Social work research cultural system.
8. Develop skills of application to real life situations.

**Duration of Course :** 1 year

**Fees Structure :** as per enclosure

**Course Structure :**

- 1) Paper – I - Introduction to social work research
- 2) Paper – II - Social work research steps
- 3) Practical Course - social work research project

**Eligibility for admission :-** B.S.W., B.A., B. Com, B.Sc, Any Graduate. Basically this course is designed for those candidates who have interest in Social work research field. Candidate should be passed minimum bachelor in appropriate stream as approved by KBC NMU.

**Intake :** Admission capacity of this course will be 60 for each batch (Maximum).

**Skeleton of Course :**

Sr. No.	Paper	Name of the Subject	Theory Practical	Maximum marks allot.			Passing			Credit
1	Paper-I	Introduction of Social work research	Theory	60	40	100	24	16	40	06
2	Paper-I	Social work research Steps	Theory	60	40	100	24	16	40	06
3	Paper-I	Social work research Project	Practicle	(Pract.) 60	(Viva) 40	100	(Pract.) 38	(Viva) 12	50	08

**\* Staff Pattern :**

Staff pattern for this **PG DIPLOMA IN ADVANCE TRENDS OF SOCIAL WORK RESEARCH** will not be appointed separately, but visiting and guest lecturer will be arranged as per requirement. One course co-ordinator will be appointed from the regular faculty of the college for the over all co-ordination of the course. Non - teaching work load of this course will managed by the regular non- teaching staff of the college.

**\* Mode of Examination :**

A) Theory Paper	(2x100)= 200 marks
B) Research Work (Project)	= 75 marks
C) Viva Voce	= 25 marks
<b>Total</b>	<b>= 300 marks</b>

**Written Examination :**

There will be two theory papers of 100 marks each paper during the course. Written examination for each paper will be conducted by the college by the end of the every course period or as per K.B.C. N.M.U. guidance by department time to time.

**Heads of the Passing :**

The following shall be separate heads of the passing

A) Written theory papers –	40 marks (each paper)
B) Research Work (Project) –	50 marks (project 38 + Viva-Voce 12 Mark)

Failure in any one of the above heads shall be considered failure at the

②

	<ul style="list-style-type: none"> <li>* Advantages or Merits of Sampling</li> <li>* Demerits or Limitations of Sampling</li> <li>* Main Steps of Sampling</li> <li>* Types of Sampling Method</li> </ul>
03	<p><b>Data Collection :</b></p> <ul style="list-style-type: none"> <li>* Meaning of Data</li> <li>* Definition of Data</li> <li>* Characteristics of Data</li> <li>* Methods of Data Collection</li> <li>* Sources of Data</li> <li>* <b>Observation</b></li> <li>* Meaning of Observation</li> <li>* Definition of Observation</li> <li>* Characteristics of Observation Technique</li> <li>* Nature of Observation * Types of Observation</li> </ul>
04	<p><b>Interview :</b></p> <ul style="list-style-type: none"> <li>* Definition of Interview</li> <li>* Characteristics of Interview Technique</li> <li>* Types of Interview</li> <li>* Characteristics of Focussed Interview</li> <li>* Main Steps of Interview Technique or Process of Interview</li> <li>* <b>Questionnaire</b></li> <li>* Definition of Questionnaire</li> <li>* Characteristics of Questionnaire</li> <li>* <b>Schedule</b> * Definition of Schedule</li> <li>* Object of Schedule</li> <li>* Types of Schedule</li> <li>* Distinction Between Questionnaire and Schedule 15</li> </ul>
05	<p><b>The Case Study Method :</b></p> <ul style="list-style-type: none"> <li>* Definition of Case Study</li> <li>* Characteristics is Case Study Method</li> </ul>

⑦

Topic No.	Content of topic
05	<b>Object &amp; Hypothesis in Social work research :</b> * Object of Social Work Research * Hypothesis * Meaning of Hypothesis * Definitions of Hypothesis * Characteristics of Hypothesis * Sources of Hypothesis * Difficulties in Formulation of the Hypothesis * Types of Hypothesis * Importance of Hypothesis in Social Work Research * Defects in the Formulation of Hypothesis
<b>Total 90</b>	
<b>Paper No. 02 :- Social Work Research Steps</b>	
Topic No.	Content of topic
01	<b>Research Design :</b> * Definitions of Design of Research * Characteristics of Research Design * Need of Scientific Research Design * Essential Factors of Ideal Design of Research * <b>Kinds of Research Design</b> * Exploratory or Formulative Research Design * Descriptive Research Design * Diagnostic Research Design * Experimental Research Design <span style="float: right;">15</span>
02	<b>The Sampling Technique :</b> * Meaning of Sampling * Definition of Sampling * Characteristic of Sample * Basic Principles of Sampling * Essential Merits for a Good Sample
<b>6</b>	

PG DIPLOMA IN ADVANCE TRENDS IN SOCIAL WORK RESEARCH COURSE <b>Assessment of Course :-</b> Assessment of the students should be done by examination and observation of overall performance in Social work Research Project and allotted assignment during the course period. Written examination will be conducted after the end of each course which will be tentatively during the month of July for every batch. Paper setting, assessment and other related work will be done by the nominated committee. The examination will be conducted on the syllabus of the each theory paper for 60 marks written exam and remaining 40 marks will be for the internal assessment of the candidate for each paper. The CGPA system will be followed for the assessment as per the KBC,NMU guidelines. <b>Research Work Assessment :-</b> After the completion of theory paper, all students research work for the practical learning through observation, dialogue and participation. This research work will be for 120 days of working days continually ( total 120 days ). Assessment of this research work will be done by the research work guide as well as faculty guide from the college. research work evaluation shall be based on , 120 days research work (Project) and Vive- Voce Research. Submission of research work Project Report related to Social work research Project one copy KBC,NMU and one copy college and one copy students. <b>* Research Project Guidelines –</b> Every faculty shall devote every working week for research guidance to be given to the students assigned to him/her. The research project shall carry 100 marks and shall have internal assessment. The PG Diploma in Advance Trends in social work research students admitted to the admitted year shall select a research project topic in the beginning of the admitted year for project work in consultation with the research guide. Sample for the project report should be selected as per the requirement of research project topic where the sampling method is used. Minimum Sample size are excepted. Every student shall submit three typed and well bound copies of such project report 15 day before the commencement of the month of examination. The project report shall carry a total of 100 Marks and shall be treated as a separate head of passing. A candidate must obtain minimum 50 Marks for passing under this head. The project report at PG Diploma in Advance Trends in social work research Examination should
<b>3</b>

be assessed Internal by concerned examiner appointed by the collage A candidate failing at this head shall submit a research report as prescribed by the university within a period of month 15 May from the date of the results and shall pay applicable fees along with examination form.

**\* PG Diploma in Advanced Trends in social work research**

1. The topic of research project must be related to the area of social work research.
2. The candidate must follow the scientific process of methods of social work research project.
3. The report submitted to the university must be duly signed by the principal and concerned research guide and shall also be certified by the guide as to originality of the short term social work research project work.
4. The content of the report shall not cause any dispute or defamation to any person or the institution.
5. Any malpractice including any attempt at plagiarism exposed even a later stage may invite withdrawal of the degree of such a candidate.

**\* Detail syllabus :**

## Syllabus

### Paper No. 01 : Introduction to Social work research

Topic No.	Content of topic
01	<p><b>Scientific Research Method :</b></p> <ul style="list-style-type: none"> <li>* What is Science</li> <li>* Definitions of Science</li> <li>* Characteristics of Science</li> <li>* Articles of Faith of Scientific Method</li> <li>* Meaning of Research</li> <li>* Definitions of Research</li> <li>* Characteristics of Research</li> <li>* Origin of Research</li> <li>* Steps of Scientific Research</li> </ul>

Topic No.	Content of topic
02	<p><b>Traditional Research Method :</b></p> <ul style="list-style-type: none"> <li>* Historical Research Methodology.</li> <li>* Philosophical Research Methodology</li> <li>* Comparative Research Methodology</li> <li>* Explanatory Research Methodology</li> <li>* Psychological Research Method</li> <li>* Statistical Research Method</li> <li>* Deductive and Inductive Research Method</li> <li>* Metaphysical Research Method</li> <li>* Legal – Institutional Research Method</li> <li>* Functional Research Method</li> </ul>
03	<p><b>Social Work Research :</b></p> <ul style="list-style-type: none"> <li>* Meaning of Social Work Research</li> <li>* Definitions of Social Work Research</li> <li>* Characteristics of Social Work Research</li> <li>* Objectives of Social Work Research</li> <li>* Motivating Factors in Social Work Research</li> <li>* Fundamental Assumptions of Social Work Research</li> <li>* Types of Social Work Research</li> <li>* Importance and utility of Social Work Research</li> <li>* Essential Qualities of an Ideal Researcher</li> </ul>
04	<p><b>Formulation of Problem in Social Work Research : *</b></p> <ul style="list-style-type: none"> <li>Meaning of Formulation of Problem</li> <li>* Definition of Formulation of Problem</li> <li>* Factor of Formulation of Problem</li> <li>* Process of problem Formulation in Social Work Research</li> <li>* Helping Factors to Determine Research Problem</li> </ul>

teaching staff of the college.

**\* Mode of Examination :**

- A) Theory Paper (2x100)= 200 marks  
B) Practical/Field work, Seminar = 100 marks  
**Total = 300 marks**

**Written Examination :**

There will be two theory subjects of 100 marks each paper during the course. Written examination for each paper will be conducted by the college by the end of the every course period or as per guided by KBC NMU

**Heads of the Passing :**

The following shall be separate heads of the passing

- A) Written theory papers – 40 marks (each paper)  
B) Field work, Seminar – 50 marks

Failure in any one of the above heads shall be considered failure at the certificate course

**Assessment of Course :**

Assessment of the students should be done by examination and observation of overall performance in field work and allotted assignment during the course period. Written examination will be conducted after the end of each course which will be tentatively during the month of July for every batch. Paper setting, assessment and other related work will be done by the nominated committee. The examination will be conducted on the syllabus of the each theory paper for 60 marks written exam and remaining 40 marks will be for the internal assessment of the candidate for each paper. KBC Guideline The CGPA and Grade point scheme for the assessment will be followed.

**Field Work Assessment :** After the completion of theory paper, all students placed in camp in community for the practical learning through observation, dialogue and participation. This placement will be for 7 days of working days continually (Total 120 hrs.) Assessment of this field work will be done by the field work supervisor as well as faculty supervisor from the college.

Field work evaluation shall be based on ,7 days placement, role play, class room seminars, case study presentation and Viva-Voce.

**\* Detail syllabus :**

**PG DIPLOMA IN ADVANCE TRENDS IN SOCIAL WORK RESEARCH  
Fees Structure Per Year  
Year: 2021-2023**

Sr. No.	Particulars	Amount
1	Tuition Fee	500
2	Research Guidance	500
3	Course Material	250
4	Admission fee	025
5	Internal Assessment	125
6	Viva - Voce	100
7	<b>Total Fee</b>	<b>1500</b>

**Title of the Course :-B) Certificate Course in Counseling  
समुपदेशन प्रमाणपत्र अभ्यासक्रम**

**Aims :**

“To provide innovative, need based and scientific insight and theoretical input to social work students and practitioners for promoting their professional Counseling skills.”

**Objective of the Course :**

1. To train the manpower as a counselor to mitigate the needs of society.
2. To develop consciousness for understanding scientific process of counseling.
3. To create healthy atmosphere among the learner for socio-psycho aspects of human behavior.
4. To develop capacity of learner for effective intervention in various problematic situation.
5. To introduce various areas of counseling and provide brief insight to learner.
6. To develop the ability as a counselor and provide orientation to learner about self.
7. Develop and understanding of the approaches of help and self help available in own cultural system.

8. Develop skills of application to real life situations.

**Duration of Course :** 1 year

**Fees Structure :** as per enclosure

**Course Structure :**  
 1) Paper – I - Introduction to counseling  
 2) Paper – II - Areas of counseling  
 3) Practical Course -  
 Field Work for 15 days continuously

**Eligibility for admission :** H.S.C. or equivalent exam. pass Basically this course is designed for those candidates who have interest in counseling field but due to unfavorable socio economic condition and lack of opportunity were not able to take the admission to regular course

**Intake :** Admission capacity of this course will be 60 for each batch (Maximum).

**Skeleton of Course :**

Sr. No.	Paper	Name of the Subject	Theory/Practical	Teaching Hours	Maximum marks allot.			Passing			Credit
					60	40	100	24	16	40	
1	Paper-I	Introduction of counseling	Theory	90	60	40	100	24	16	40	06
2	Paper-I	Area of counseling	Theory	90	60	40	100	24	16	40	06
3	Paper-I	Field Work	Practicle	120	60	40	100	24	16	40	08

\* **Staff Pattern :** Staff pattern for this certificates course will not be appointed separately, but visiting and guest lecturer will be arranged as per requirement. One course co-ordinator will be appointed from the regular faculty of the college for the over all co-ordination of the course. Non -teaching work load of this course will

2) Paper – II – Community Action Planning (CAP)

Introduction and Application.

3) Practical Course – Village/Community Camp

at least

Seven days, Class Room Seminar- Seminar

Presentation on Field/Community village camp process.

**Eligibility for admission :**

H.S.C. or equivalent exam. pass

This course is designed for catering the special needs of trainee social workers and practioners working in the field of social development.

**Intake :**

Admission capacity of this course will be 60 for each batch (Maximum).

**Skeleton of Course :**

Sr. No.	Paper	Name of the Subject	Theory/Practical	Teaching Hours	Maximum marks allot.			Passing			Credit
					60	40	100	24	16	40	
1	Paper-I	PRA Introduction and Application	Theory	90	60	40	100	24	16	40	06
2	Paper-II	CAP Introduction and Application	Theory	90	60	40	100	24	16	40	06
3	Paper-III	Field Work/ Village camp Class Room Seminar	Practicle	120	60	40	100	24	16	40	08

\* **Staff Pattern :**

Staff pattern for this certificates course will not be appointed separately, but visiting and guest lecturer will be arranged as per requirement. One course co-ordinator will be appointed from the regular faculty of the college for the over all co-ordination of the course. Non -teaching work load of this course will managed by the regular non-

Paper No. 03 : Practical / Field Work			
Sr. No.	Content of Field Work	Hrs.	Marks
01	15 days Placement in field	85	60
02	Case Study Presentation	05	10
03	Role Play	05	10
04	Report writing & presentation of experiences, Case Study Report	05	10
05	Viva-Voce	—	10
<b>Total</b>		<b>100</b>	<b>100</b>

**Title of the Course :**

**C) CERTIFICATE COURSE IN PARTICIPATORY RURAL APPRAISAL (PRA) & COMMUNITY ACTION PLANNING (CAP)**

ग्रामीण सहभागी अध्ययन आणि सामुदायिक कृती नियोजन

**Aims :**

“To Strengthen the capacity of trainee social workers and practitioners for community participation in all stages of development process.”

**Objective of the Course :**

1. To inculcate conceptual clarity among the learner about need, processes and issues of PRA and micro planning in general and particular.
2. To update the learners about the genesis, philosophy and trends in PRA and CAP.
3. To provide the opportunity to learner that learning by doing by using open ended, adaptable visual methods within flexible learning process.
4. To change the perceptions of learner and begin to change in attitudes.
5. To generate important insights which can contribute policies.
6. To develop the insights to serving the needs of the poor and marginalized sections of the society.
7. To impart skills to undertake PRA and CAP process in the respective projects and service area.

**Duration of Course :** 1 year

**Fees Structure :** as per enclosure

**Course Structure :** 1) Paper – I – Participatory Rural Appraisal (PRA) Introduction and Application.

managed by the regular non- teaching staff of the college.

**\* Mode of Examination :**

- A) Theory Paper (2x100) = 200 marks  
 B) Practical / field work / Research Work = 100 marks  
**Total = 300 marks**

**Written Examination :**

There will be two theory subjects of 100 marks each paper during the course. Written examination for each paper will be conducted by the college by the end of the every course period.

**Heads of the Passing :**

The following shall be separate heads of the passing

- A) Written theory papers – 40 marks (each paper)  
 B) Field work – 40 marks

Failure in any one of the above heads shall be considered failure at the certificate course

**Assessment of Course :**

Assessment of the students should be done by examination and observation of overall performance in field work and allotted assignment during the course period. Written examination will be conducted after the end of each course which will be tentatively during the month of July for every batch. Paper setting, assessment and other related work will be done by the nominated committee. The examination will be conducted on the syllabus of the each theory paper for 60 marks written exam and remaining 40 marks will be for the internal assessment of the candidate for each paper. The CGPA system will be followed for the assessment as per the KBC NMU Guidelines.

**Field Work Assessment :**

After the completion of theory paper, all students placed in various agencies for the practical learning through observation, dialogue and participation. This placement will be for 15 days of working days continually ( Total 100 hrs. ). Assessment of this field work will be done by the field work agency supervisor as well as faculty supervisor from the college.

Field work evaluation shall be based on , 15 days placement, role play, class room seminars, Submission of Case study report related to counseling case study presentation and Vive- Voce.

**\* Detail syllabus :** next page

Syllabus		
Paper No. 01 : Introduction to counseling		
Topic No.	Content of topic	Total hrs.
01	<b>Introduction to Counseling :</b> * Meaning and definition of Counseling * Importance and needs of counseling * Difference between guidance and counseling * Principles of counseling	08
02	<b>Nature and goals of counseling :</b> * Types of counseling :Individual, couple, family and group, telephonic. * Methods of counseling * Factors and their influences on counseling * Goals of counseling	08
03	<b>Process and phases of counseling :</b> * Process of counseling in various settings * Stages/ Phases of counseling * Communication strategies in various stage of counseling	08
04	<b>Tools and techniques of counseling :</b> * Various tools and its effective use in the process of counseling * Techniques: Initiating Contact, Intake Rapport, Establishing Structure, Interaction, Attending behavior, Observation.	08
05	<b>Theoretical orientation in Counseling:-</b> Humanistic-Psychodynamic-Behavioral-Cognitive.	08
	<b>Total</b>	<b>40</b>
⑫		

Paper No. 02 : Areas of Counseling		
Topic No.	Content of topic	Total hrs.
01	<b>Fields of Counseling :</b> * Family counseling * Pre Marriage Counseling * Marriage Counseling * Child Counseling * Vocational Counseling * Career Counseling * Health Counseling * Educational Counseling * Emergency Situation Counseling * Age Counseling	12
02	<b>Approaches of Counseling :</b> * Approaches : Theoretical base, Thrust, Goals, Key concepts, techniques. * Approaches like : Person centered, Rational emotive behavior therapy, Transactional analysis, Eclectic , Egan's approaches.	07
03	<b>Indigenous base of counseling :</b> * Help and self help * Yoga and Meditation * Spiritual and Religious factors of Rational Modification * Prayer and Confession	07
04	<b>Counselor and its requirements :</b> * Counselor as a Professional Personality * Coping mechanism, Expertise, Gender equality and Value System for counselor * Professional Issues and Trends in Counseling	07
05	<b>Qualities and Skills of Counselor :</b> * Effective communication * Good listener, Observer. * Ethical Standards and Attitude. * Legal Consideration .	07
	<b>Total</b>	<b>40</b>
⑬		



**Certificate Course Fees Structure  
Same For Three Courses : B, C, D  
Year: 2022-2024**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Amount</b>
1	Admission fee	025
2	Tuition fee	250
3	Internal Assessment	125
4	Field Work	200
5	Course Material	200
	<b>Total</b>	<b>800</b>

**Syllabus  
Paper No. 01 : Participatory Rural Appraisal (PRA)  
Introduction and Application**

<b>Topic No.</b>	<b>Content of topic</b>	<b>Total hrs.</b>
01	<b>Evolution of participatory Rural Appraisal</b> * Introduction, meaning of participation * Need of Participation, types of participation * Advantages and limitations of Participation	08
02	<b>Concept and principles of PRA :</b> * Definition of PRA, * Three Pillars of PRA * Features of PRA * Principles of PRA * Practicing PRA – Do’s and Don’ts	08
03	<b>Participatory Rural Appraisal :</b> * Emergence of PRA- from Rapid Rural Appraisal (RRA) to PRA/ Participatory learning and Action (PLA) * Development of PRA Important Phases	08
04	<b>PRA/PLA Tools techniques and methods :</b> * Observational tools * Visual tools * Discussion tools	04
05	<b>Visual Methods :</b> * Social Mapping * Resource Mapping (vulnerability map) . * Seasonality Diagram * Venn Diagram (Chapati diagram) * Daily schedule * SNA – Situational Need Analysis	12
	<b>Total</b>	<b>40</b>

Paper No. 02 : <b>Community Action Planning (CAP) Introduction and Application</b>		
Topic No.	Content of topic	Total hrs.
01	* Review of Participatory methods * Planning for good Governance * Steps process planning	06
02	<b>Community Action planning :</b> * Meaning need and relevance in the present context * Genesis, Philosophy and Salient features	08
03	<b>Importance of CAP :</b> * Domain of CAP * Principles of CAP * Participatory Methods (PRA) base of CAP process * Challenges in CAP	10
04	<b>Steps of CAP :</b> i) Environment Building ii) Collection of secondary data iii) Village/Hamlet analysis – use of PRA tools iv) Well-being analysis	08
05	<b>Steps of CAP :</b> v) Problem analysis, identification in marginalized groups vi) Prioritization of problems in the marginalized groups vii) Informative options by the technical groups viii) Planning meeting ix) presentation of the plan in Gramsabha x) Implementation of CAP	08
<b>Total</b>		<b>40</b>

Paper No. 02 : <b>Social Work Interventions in Community Health</b>			
Topic No.	Content of topic	Total hrs.	
01	<b>Public Health</b> * Historical review of public Health in India * Present Status of Public Health in India	08	
02	<b>Health Care of the Community</b> * Concept, Health, Systems, Levels, Changing Concepts, Elements, Principles and concept of health for all. * MDGS and Health	12	
03	<b>National Health Programmers</b> * TB, Immunization , * NRHM, NUHM, HIV/AIDS and other Programmers of health.	07	
04	<b>Agencies for Health</b> * Voluntary Agencies –International,National and other innovative Agencies. * Government Agencies of health.	07	
05	<b>Social Work Intervention in Health</b> * Concept of Health Social Work. * Role of Social Worker in Community Health . * Innovative interventions of Social Work in health services.	06	
<b>Total</b>		<b>40</b>	
Paper No. 03 : <b>Practical / Field Work</b>			
Sr. No.	Content of Field Work	Hrs.	Marks
01	15 days Placement in field	80	60
02	Case Study Presentation	05	10
03	Role Play	05	10
04	Report writing & presentation of experiences, Case Study Report	10	10
05	Viva-Voce	—	10
<b>Total</b>		<b>100</b>	<b>100</b>

<b>Syllabus</b>		
<b>Paper No. 01 : Introduction to Community Health</b>		
<b>Topic No.</b>	<b>Content of topic</b>	<b>Total hrs.</b>
01	<b>Introduction of Community Health</b> * Meaning, Definition and concepts of Health . * Meaning, Definition and concept of Community Health. * Dimensions of Health – Physical, Mental, Social, Spiritual, Economic, Vocational and other.	08
02	<b>Components of Health</b> * Factors of Health. * Indicators of Health. * Responsibilities for Health – Individual, Community, State and International.	06
03	<b>Diseases Related to Mother and Child.</b> * Small Pox, Infections Chicken Pox, Measles, Poliomyelitis and Acute diarrhea. * STD's * Mother and child health * Malnutrition * Nutrition and health * Obstetrics pediatric and preventive and social medicine	08
04	<b>General Diseases.</b> * TB, Cancer, Sickle cell, Malaria, Lymphatic filariasis, Hepatitis, Rabbits.	10
05	<b>Health Administration</b> * An overview of National Health Policies, * Health System in India – Central Level, State Level, and District Level.	08
<b>Total</b>		<b>40</b>
22		

<b>Paper No. 03 : Practical / Field Work</b>			
<b>Sr. No.</b>	<b>Content of Field Work</b>	<b>Hrs.</b>	<b>Marks</b>
01	7 days Placement in field	60	60
02	Presentation	15	10
03	Report writing and presentation of experiences documentation and village Action plan	15	10
04	Viva – Voce	10	10
<b>Total</b>		<b>100</b>	<b>100</b>
<b>Title of the Course : D) Certificate course in Community Health and Social Work Interventions</b> <b>सामुदायिक आरोग्य आणि समाजकार्य हस्तक्षेप प्रमाणपत्र अभ्यासक्रम</b>			
<b>Aims :</b> “To provide innovative, need based and scientific insight and theoretical input to social work students and practitioners for promoting their professional skills”			
<b>Objective of the Course :</b> <ol style="list-style-type: none"> <li>To train the manpower as a Community Health needs of society.</li> <li>To develop consciousness for understanding scientific process of Community Health.</li> <li>To develop the ability as a community Health worker.</li> <li>To develop skills of Community Health worker</li> <li>To understand the ones own health in a community.</li> <li>To create awareness about NGO's &amp; Go's working for Community Health.</li> <li>To create interest in learners so as to develop the organizations for community Health in untouched areas.</li> <li>To develop the knowledge of social workers so further they can circulate in community for Community Health.</li> </ol>			
<b>Duration of Course :</b> 1 year <b>Fees Structure :</b> as per enclosure <b>Course Structure :</b> 1) Paper – I – Introduction to Community Health 2) Paper – II – Social Work Interventions in Community Health 3) Practical Course - Field Work for 10 days continuously			
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**Eligibility for admission :**

H.S.C. or equivalent exam. pass

Basically this course is designed for those candidates who have interest in Community Health field but due to unfavorable socio economic condition and lack of opportunity were not able to take the admission to regular course

**Intake :** Admission capacity of this course will be 60 for each batch (Maximum).

**Skeleton of Course :**

Sr. No.	Paper	Name of the Subject	Theory/Practical	Teaching Hours	Maximum marks allot.			Passing			Credit
1	Paper-I	Community Health and Organization	Theory	90	60	40	100	24	16	40	06
2	Paper-II	Community Health and practice	Theory	90	60	40	100	24	16	40	06
3	Paper-III	Field Work	Practicle	120	60	40	100	24	16	40	08

\* **Staff Pattern :** Staff pattern for this certificates course will not be appointed separately, but visiting and guest lecturer will be arranged as per requirement. One course co-ordinator will be appointed from the regular faculty of the college for the over all co-ordination of the course. Non -teaching work load of this course will managed by the regular non- teaching staff of the college.

\* **Mode of Examination :**

A) Theory Paper (2x100)	= 200 marks
B) Practical / field work, Seminar	= 100 marks
<b>Total</b>	<b>= 300 marks</b>

**Written Examination :**

There will be two theory subjects of 100 marks each paper during the course. Written examination for each paper will be conducted by the college by the end of the every course period OR as guided by KBC NMU.

**Heads of the Passing :**

The following shall be separate heads of the passing

A) Written theory papers – 40 marks (each paper)

B) Field work – 40 marks

Failure in any one of the above heads shall be considered failure at the certificate course

**Assessment of Course :**

Assessment of the students should be done by examination and observation of overall performance in field work and allotted assignment during the course period. Written examination will be conducted after the end of each course which will be tentatively during the month of May for every batch. Paper setting, assessment and other related work will be done by the nominated committee. The examination will be conducted on the syllabus of the each theory paper for 60 marks written exam and remaining 40 marks will be for the internal assessment of the candidate for each paper. The CGPA system will be followed for the assessment as per the NMU guidelines.

**Field Work Assessment :**

After the completion of theory paper, all students placed in various agencies for the practical learning through observation, dialogue and participation. This placement will be for 10 days of working days continually ( total 100 hrs. ). Assessment of this field work will be done by the field work agency supervisor as well as faculty supervisor from the college.

Field work evaluation shall be based on, 10 days placement, role play, class room seminars, case study presentation and Vive- Voce.

Submission of Case study report related to Community Health.

**\* Detail syllabus :**