

4.4.2 Procedures and policies for maintaining and utilizing physical and support facilities

1. Construction, Maintenance and repairing of buildings, library, classrooms, electrical appliances and other physical infrastructure is demanded by Development committee through Principal to Society, Society finalise the planning and permit the Development committee head of Pt. Jawaharlal Nehru College of social work to call work tender, and the decision is taken by the Society head and Development committee. As per demand application of maintenance. Principal and Development committee look after the construction, maintenance and repairing related requirements.

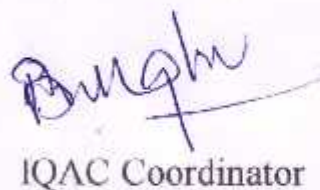
2. The Society passes the budget for expenses send by college head. The budget is used by Principal and related committee head for procurement of different items which including Sports items, books journals, equipment, maintenance of equipment, computers, maintenance and security of physical infrastructure and other items such as telephone services, office expenses, travelling allowances, CCTV surveillance etc.

3. As per quotation and demand sheet amount of the said maintenance items are paid and vouchers/ Bill of said items are forwarded to account section of the college for accounting and auditing.



Principal

Dr. P.S.Patil



IQAC Coordinator

Prof. Vijaykumar Waghmare