

SHRAM SAFALYA EDUCATION SOCIETY'S

**PANDIT JAWAHARLAL NEHRU
COLLEGE OF SOCIAL WORK
AMALNER
DIST. JALGAON**

NAAC Accredited with 'B' Grade
Recognized under 2(f) of UGC Act 1956

**LIBRARY ANNUAL REPORT
2017-2018**

LIBRARIAN

ASSIST. PROF. U. D. MAHAJAN

PRINCIPAL

Dr. D. S. Bhavsar

VISION

Promote access to library resources, facilities and services needed by members of the higher education community for the successful pursuit of academic programmes.

MISSION

User satisfaction through good quality service.

OBJECTIVES

- * To assist the users in upgrading their knowledge/information/skills in making proper use of library resources and services.
- * To give timely and quality services and information to our users.
- * To provide effective and efficient services to our users.
- * Enable faculty members, students and other users of the library to become better informed in their fields of specialization.

The above objectives would be achieved by

- 1 Selection, acquisition, maintenance and preservation and dissemination of relevant and latest information to our users.
2. Providing the latest information to the needy on availability.
- 3 Ensuring circulation of books and other reading materials within reasonable time.
- 4 Displaying relevant materials on notice boards.
- 5 Providing computer terminals to users for searching the books required like availability of the books, searching of the books by title, author and or subject wise.
- 6 Helping the users to access information on internet.
- 7 By organizing the student's library orientation on the use of library every semester at the beginning.
- 8 Creating a user friendly environment in the library, so as to motivate the reading habit among the users.

COLLECTION HIGHLIGHTS

Pandit Jawaharlal Nehru, College of Social Work, Amalner library is rapidly building up as one of the professional libraries among the entire social work colleges library. All bibliographic details of books, magazines, journals, back volumes, competitive exam books, dissertations and e-materials are accessible through the library network.

At the end of this financial year the library has 6903 books and it subscribes to 25 magazines. The library also subscribes 9 daily newspapers. This year the library has accessed 202 books. 196 of them by purchase and rest 6 books by donation. Total cost incurred for purchase was Rs. 37027

Table Showing No. of Books Purchased or Donated With Cost in 2017-2018

Sr.No	Year	Purchased	Donated	Total Books Added	Total Price (In Rs.)
1	2017-2018	196	6	202	37027

Table Showing Names of Magazines Which Are Subscribed With Subscription Rates and Subscription Periods in 2017-2018

Sr.No	Magazines	Language	Frequency	Subscription	From Date	To Date
1	Lokprabha	Marathi	Weekly	660	22.06.2018	22.06.2019
2	Saptahik Sakal	Marathi	Weekly	620	20.03.2018	20.03.2019
3	Sadhana	Marathi	Weekly	700	26.02.2018	26.02.2019
4	Vivek	marathi	Weekly	2200	22.08.15	22.08.20
5	Rojgar nokari Sandarbh	Marathi	Weekly	451	07.03.2018	07.03.2019
6	Bhartiya Shikshan	Marathi	Monthly	730	11.08.2015	11.08.2021
7	Lokrajya	Marathi	Monthly	100	26.02.2018	26.02.2019
8	India today	English	Monthly	2340	27.02.2018	27.02.2019
9	Employment News	English	Weekly	530	07.03.2018	07.03.2019
10	Competition Success Review	English	Monthly	900	27.02.2018	27.02.2019
11	Umavi varta	Marathi	Fortnightly	250	27.02.2018	27.02.2019
12	Prerak Lalkari	Marathi	Monthly	700	lifetime	lifetime
13	Sahakari Jagat	Marathi	Monthly	300	11.08.2016	11.08.2019
14	Chitralekha	Marathi	Monthly	750	01.03.2018	01.03.2019
15	Amrut	Marathi	Monthly	400	27.07.2018	27.07.2019
16	Samaj	Marathi	Monthly	800	22.08.15	22.08.18

	Prabodhan Patrika					
17	ArogyaPatrika	Marathi	Monthly	50	20.03.2018	20.03.2019
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19	Kurukshetra	Hindi	Monthly	250	27.11.15	27.11.18
20	Samaj Kalyan	Hindi	Monthly	800	Lifetime	Lifetime
21	Nayi Azadi	Hindi	Monthly	1000	Lifetime	Lifetime
22	Social Welfare	English	Monthly	800	Lifetime	Lifetime
23	University Today	English	Fortnightly	600	Lifetime	Lifetime
24	Yashamanthan	Marathi	Monthly	200	11.08.2016	11.08.2019
25	Ashwattha	English	Quarterly	200	11.08.2016	11.08.2019

Table showing the Back Volumes (Bound Volumes) of Different Magazines in the Library

Sr.No	Magazines	Language	No. of Back Volumes
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4	Vivek	Marathi	49
5	The Week	English	76
6	Bhartiya Shikshan	Marathi	17
7	Lokrajya	Marathi	14
8	Yojna	Hindi	03
9	Down to Earth	English	09
10	Prerak Lalkari	Marathi	14
11	Sahakari Jagat	Marathi	10
12	India Today	English	83
13	Anubhav	Marathi	01
14	Shetkari	Marathi	12
15	Kurukshetra	Hindi	22
16	Samaj Kalyan	Hindi	16
17	Social Welfare	English	14
18	Ashwattha	English	09
19	CSR	English	34
20	Yashmanthan	Hindi	07
21	Chitralkha	Marathi	23
22	Arogya Patrika	Marathi	10
23	Darpan	Marathi	01
24	Nai Azadi	Hindi	08
25	Amrut	Marathi	18
26	S.P. Patrika	Marathi	05
Total =			581

Table Showing the List of Journals Subscribed For the Year 2017-2018

Sr. No	Name of the Journal	Subscription Rate	Duration
1	Perspectives of Social Work	500	One Year
2	The Journal of Family Welfare	100	One Year
3	Indian Journal of Social Work	600	One Year
4	Journal of Development and Social Justice	500	One Year
5	Social Action	350	One Year
6	The Journal of Rural Development	660	One Year
Total Cost Per Year = Rs. 2710			

Table Showing the Newspapers Subscribed Daily in the Library with Cost

Sr. no	Title	Place	Daily Cost In Rs.	Monthly Cost In Rs.
1	Sakal	Library	4	150
2	Loksatta	Library	5	170
3	Maharashtra Times	Library	4	150
4	Pratyaksh	Library	3	120
5	Loksatta	Staff Room	5	170
6	Times of India	Library	5	170
7	Deshdoot	Library	4	140
8	Sakal	Staff Room	4	150
9	Sanatan Prabhat	Library	3	100
Total Cost Per Month = Rs. 1320				

List of E-materials

1. Audio Cassettes-	24
2. VCDs-	08
3. DVDs-	90
Total-	122

Dissertations:- Right from inception of college to till today we have collected 987 dissertations and preserving them for reference service to students and staff.

TIMING, WORKING DAYS & RULES FOR THE USE OF THE LIBRARY

The library is open throughout the year except on Sunday and public holidays.

Days Timing: - Monday to Saturday

Daily Timing: - 10.00am To 5.00pm

Issue and return of books: - 11.00am To 4.00pm

During exam period: - 10.00am To 4.00pm

Time extended before one

month of exams and

during the exam period : - 10.00am To 6.00pm

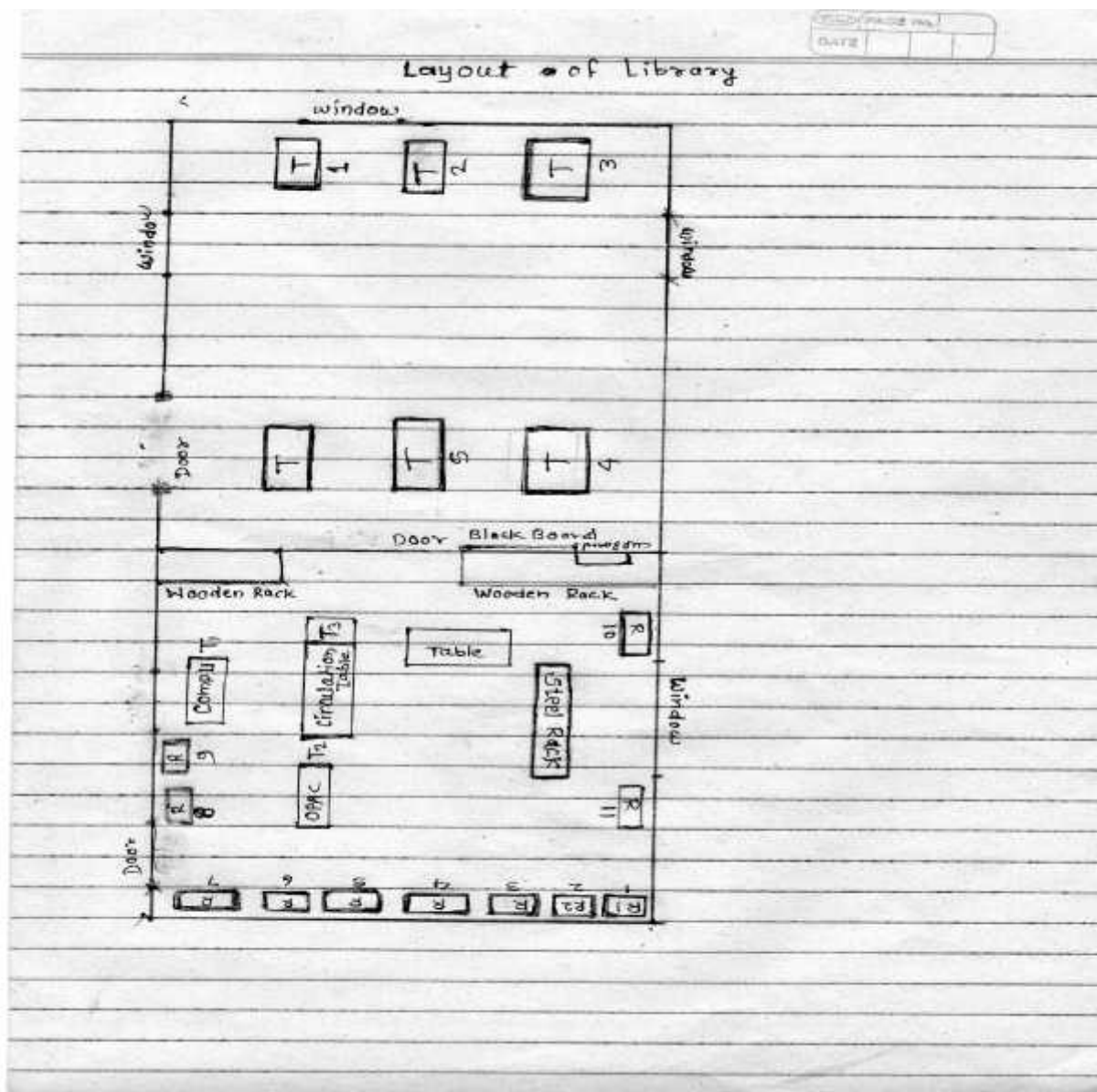
INFRASTRUCTURE

The library is situated in the area of almost 640 sq. feet. The library is divided in two parts having equal area. One room is used as a stack room while other is used as a reading room. Presently the library reading room capacity is of 24 seats, but when needed one more room beside the library is brought in use as reading room having additional seating capacity of 24 seats. The stack room has 11 new steel cupboards and 3 wooden racks to accommodate the books. Library has one computer for carrying out library automation and other daily routine works, and has one more terminal for OPAC i.e. Online Public Access Catalogue.

DIMENSIONS OF LIBRARY BUILDING

Sr.No	Rooms	Size(in feet)	Total
1	First	20x16	320
2	Second	20x16	320
Total 640 Sq. Feet			

LAYOUT OF THE LIBRARY



ARRANGEMENT OF BOOKS

The library has classified its books according to the internationally recognised Dewey's Decimal Classification and arranged on a shelves by subjects.

AUTOMATION AND NETWORKING STATUS

Considering the importance of computerization in the library, the library has purchased library software from Pollen Grain Company named LIBRARY MANAGER. The updating of database of books is a continuous process. Even the circulation of books is carried out on computers. One more terminal has been installed for OPAC in the library. In coming days the library will be implementing a bar code technology for books. The use of technology will save the time of all.

In the library, there are 4 Intel Pentium PCs with broadband connection of 100mbps bandwidth to keep pace with daily activities. The free service is provided to our users that is students and staff. All PCs are connected with LAN (Local Area Network) to reduce the time of user. One small printer and one reprographic machine are installed to make hard copies.

This year the college has renewed a membership of INFLIBNET centre Ahmadabad, which is a sister concern of UGC for the duration of one year (from 11 August 2017 to 11 August 2018) by paying appropriate fees. By this all the staff of this college and all the admitted students of this year have received an individual user ID and individual Password to access the National List of INFLIBNET, which gives access to 80000 e-books and 3000 e-journals.

LIBRARY COMMITTEE

The library and computer advisory committee has been formulated to decide policies and guidelines for the smooth functioning of library activities. It has 7 members presided by the Principal of this college and Librarian as its secretary.

1. Dr. D. S. Bhavsar	Chairman
2. Assist. Prof. P. S. Patil	Member
3. Assist. Prof. S. R. Chavan	Member
4. Assist. Prof. V. B. Waghmare	Member
5. Assist. Prof. B. D. Khandagale	Member
6. Assist. Prof. A. M. Khedkar	Member
7. Shri. A. S. Wani	Member
8. Assist. Prof. U. D. Mahajan	Secretary

SERVICES OFFERED

1. Circulation service
2. Reservation service
3. Bibliographic service
4. Reference service
5. OPAC service
6. Circulation service
7. Online search service with internet
8. Reservation service
9. Reprographic service
10. Bibliographic service
11. Newspaper clipping service

LIBRARY STAFF

There are two persons appointed to look after the library.

Sr.No	Type	Numbers	Post	Name
1	Skilled	1	Librarian	Assist. Prof. Uday Dasharath Mahajan
2	Unskilled	1	Library Attendant	Shri. Vijay Pandharinath Nikumbh

Activities of the Year 2017-2018

1. Library orientation to fresher's.
2. Celebration of Library day on 9th August on the occasion of Dr. S.R.Ranganathan's birth anniversary.
3. Two library committee meetings held on 11.10.2017 and 12.04.2018.
4. Renewed membership of NLIST-INFLIBNET.
5. Subscription of 6 refereed peer reviewed journals.
6. Collection of e-materials.

Academic Professional Growth of the Librarian

1. Passed UGC NET exam, which was held on 30th December 2012.

Membership in Professional Associations

Member of Maharashtra Library Study Circle from Jan 2012.

Any other information related with academics

Delivered lecture in this college on use of statistical different methods used in research projects in year 2017-2018.

In this academic year 2017-2018, was a guest lecturer for a course of Botany to SYBSc and TYBSc students at Arts, Commerce & Science College, Dharangaon Dist. Jalgaon.

Proposed plan for next year

1. To purchase new books.
2. To subscribe some more refereed peer view social work journals.
3. To implement Bar Code Technology for books.
4. To train all students for the use of NLIST-INFLIBNET.

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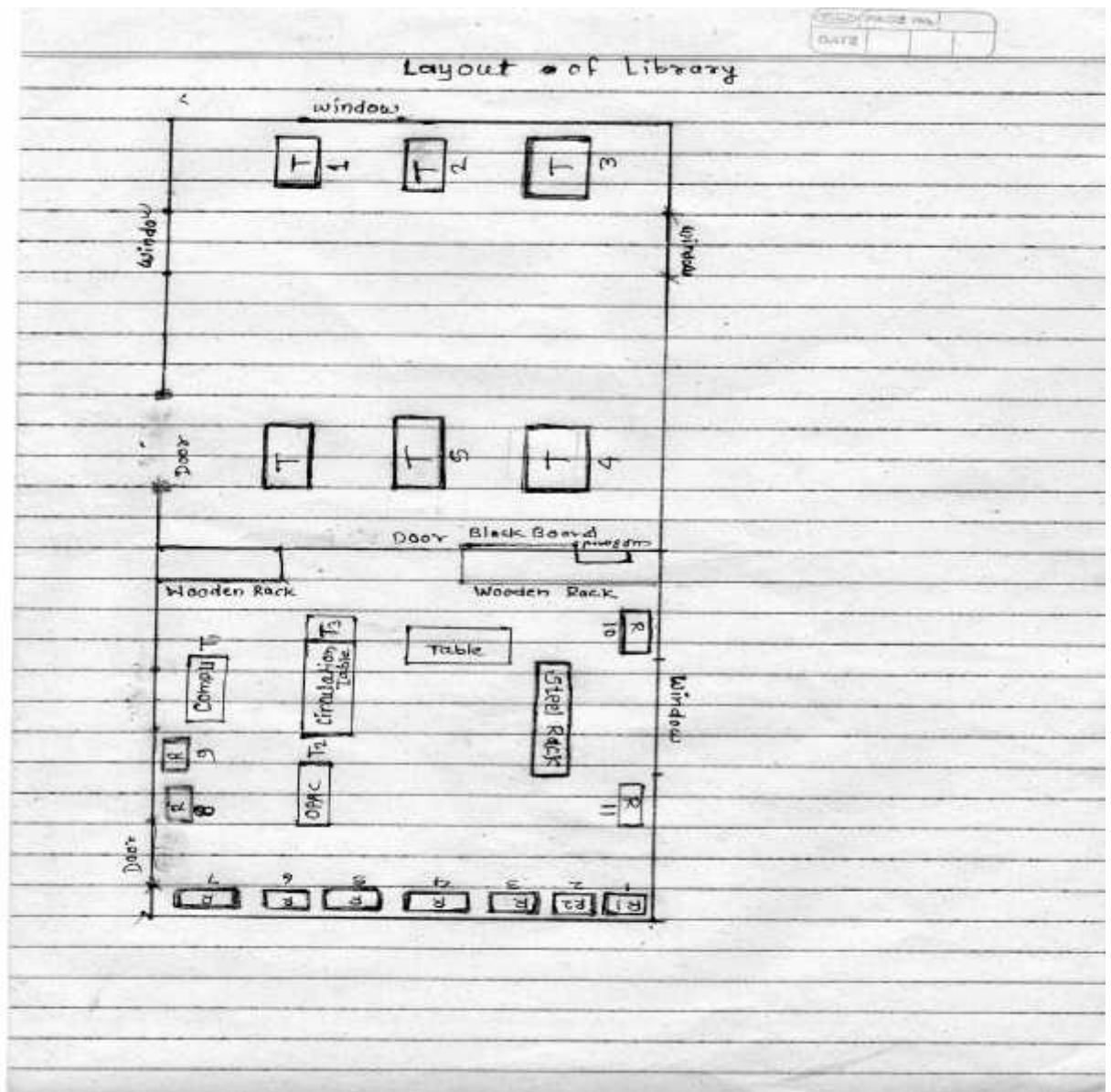
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14	Chitralekha	Marathi	Monthly	750	9/08/2019	9/08/2020
15	Amrut	Marathi	Monthly	400	9/08/2019	9/08/2020
16	Samaj	Marathi	Monthly	800	9/08/2019	9/08/2022

	Prabodhan Patrika					
17	ArogyaPatrika	Marathi	Monthly	50	28/08/2019	28/08/2020
18	Shetkari	Marathi	Monthly	500	20/09/2019	20/09/2021
19	Kurukshetra	Hindi	Monthly	610	9/08/2019	9/08/2022
20	Samaj Kalyan	Hindi	Monthly	800	Lifetime	Lifetime
21	Nayi Azadi	Hindi	Monthly	1000	Lifetime	Lifetime
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24	Yashamanthan	Marathi	Monthly	200	13/08/2019	13/08/2022
25	Ashwattha	English	Quarterly	200	13/08/2019	13/08/2022

Table showing the Back Volumes (Bound Volumes) of Different Magazines in the Library

Sr.No	Magazines	Language	No. of Back Volumes
1	Lokprabha	Marathi	46
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3	Sadhana	Marathi	51
4	Vivek	Marathi	49
5	The Week	English	76
6	Bhartiya Shikshan	Marathi	17
7	Lokrajya	Marathi	14
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9	Down to Earth	English	09
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11	Sahakari Jagat	Marathi	10
12	India Today	English	83
13	Anubhav	Marathi	01
14	Shetkari	Marathi	12
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19	CSR	English	34
20	Yashmanthan	Hindi	07
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22	Arogya Patrika	Marathi	10
23	Darpan	Marathi	01
24	Nai Azadi	Hindi	08
25	Amrut	Marathi	18
26	S.P. Patrika	Marathi	05
Total =			639

Table Showing the List of Journals Subscribed For the Year 2019-2020

Sr. No	Name of the Journal	Subscription Rate	Duration
1	Perspectives of Social Work	500	One Year
2	The Journal of Family Welfare	100	One Year
3	Indian Journal of Social Work	600	One Year
4	Journal of Development and Social Justice	500	One Year
5	Social Action	350	One Year
6	The Journal of Rural Development	660	One Year
Total Cost Per Year = Rs. 2710			

Table Showing the Newspapers Subscribed Daily in the Library with Cost

Sr. no	Title	Place	Daily Cost In Rs.	Monthly Cost In Rs.
1	Sakal	Library	4	150
2	Loksatta	Library	5	170
3	Maharashtra Times	Library	4	150
4	Pratyaksh	Library	3	120
5	Loksatta	Staff Room	5	170
6	Times of India	Library	5	170
7	Deshdoot	Library	4	140
8	Sakal	Staff Room	4	150
9	Sanatan Prabhat	Library	3	100
Total Cost Per Month = Rs. 1320				

List of E-materials

1. Audio Cassettes- 24
2. VCDs- 08
3. DVDs- 90
- Total- 122

Dissertations:- Right from inception of college to till today we have collected 1212 dissertations and preserving them for reference service to students and staff.

TIMING, WORKING DAYS & RULES FOR THE USE OF THE LIBRARY

The library is open throughout the year except on Sunday and public holidays.

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Time extended before one

month of exams and

during the exam period : - 10.00am To 6.00pm

INFRASTRUCTURE

The library is situated in the large area The library is divided in two parts having equal area. One room is used as a stack room while other is used as a reading room. Presently the library reading room capacity is of 24 seats, but when needed one more room beside the library is brought in use as reading room having additional seating capacity of 24 seats. The stack room haves 27 new steel cupboards and 3 wooden racks to accommodate the books. Library has one computer for carrying out library automation and other daily routine works, and has one more terminal for OPAC i.e. Online Public Access Catalogue.

ARRANGEMENT OF BOOKS

The library has classified its books according to the internationally recognised Dewey's Decimal Classification and arranged on a shelves by subjects.

AUTOMATION AND NETWORKING STATUS

Considering the importance of computerization in the library, the library has purchased library software from Pollen Grain Company named LIBRARY MANAGER. The updating of database of books is a continuous process. Even the circulation of books is carried out on computers. One more terminal has been

installed for OPAC in the library. In coming days the library will be implementing a bar code technology for books. The use of technology will save the time of all.

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LIBRARY COMMITTEE

The library and computer advisory committee has been formulated to decide policies and guidelines for the smooth functioning of library activities. It has 7 members presided by the Principal of this college and Librarian as its secretary.

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2. Assist. Prof. Dr. S. R. Chavan	Member
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4. Assist. Prof. Dr. B. D. Khandagale	Member
5. Assist. Prof. Dr. A. M. Khedkar	Member
6. Shri. A. S. Wani	Member
7. Assist. Prof. U. D. Mahajan	Secretary

SERVICES OFFERED

1. Circulation service
2. Reservation service
3. Bibliographic service
4. Reference service
5. OPAC service
6. Circulation service
7. Online search service with internet
8. Reservation service
9. Reprographic service
10. Bibliographic service
11. Newspaper clipping service

LIBRARY STAFF

There are two persons appointed to look after the library.

Sr.No	Type	Numbers	Post	Name
1	Skilled	1	Librarian	Assist. Prof. Uday Dasharath Mahajan
2	Unskilled	1	Library Attendant	Shri. Vijay Pandharinath Nikumbh

Activities of the Year 2019-2020

1. Library orientation to fresher's.
2. Celebration of Library day on 9th August on the occasion of Dr. S.R.Ranganathan's birth anniversary.
3. One library committee meetings held on 19/10/2019
4. Subscription of 6 refereed peer reviewed journals.
5. Collection of e-materials.

Academic Professional Growth of the Librarian

1. Passed UGC NET exam, which was held on 30th December 2012.

Membership in Professional Associations

Member of Maharashtra Library Study Circle from Jan 2012.

Any other information related with academics

Delivered lecture in this college on use of statistical different methods used in research projects in year 2019-2020.

Proposed plan for next year

1. To purchase new books.
2. To subscribe some more refereed peer view social work journals.
3. To implement Bar Code Technology for books.
4. To train all students for the use of NLIST-INFLIBNET.

THANK YOU

SHRAM SAFALYA EDUCATION SOCIETY'S

**PANDIT JAWAHARLAL NEHRU
COLLEGE OF SOCIAL WORK
AMALNER
DIST. JALGAON**

NAAC Accredited with 'B' Grade
Recognized under 2(f) of UGC Act 1956

**LIBRARY ANNUAL REPORT
2020-2021**

LIBRARIAN

ASSIST. PROF. U. D. MAHAJAN

PRINCIPAL

Dr. P.S.Patil

VISION

Promote access to library resources, facilities and services needed by members of the higher education community for the successful pursuit of academic programmes.

MISSION

User satisfaction through good quality service.

OBJECTIVES

- * To assist the users in upgrading their knowledge/information/skills in making proper use of library resources and services.
- * To give timely and quality services and information to our users.
- * To provide effective and efficient services to our users.
- * Enable faculty members, students and other users of the library to become better informed in their fields of specialization.

The above objectives would be achieved by

- 1 Selection, acquisition, maintenance and preservation and dissemination of relevant and latest information to our users.
2. Providing the latest information to the needy on availability.
- 3 Ensuring circulation of books and other reading materials within reasonable time.
- 4 Displaying relevant materials on notice boards.
- 5 Providing computer terminals to users for searching the books required like availability of the books, searching of the books by title, author and or subject wise.
- 6 Helping the users to access information on internet.
- 7 By organizing the student's library orientation on the use of library every semester at the beginning.
- 8 Creating a user friendly environment in the library, so as to motivate the reading habit among the users.

COLLECTION HIGHLIGHTS

Pandit Jawaharlal Nehru, College of Social Work, Amalner library is rapidly building up as one of the professional libraries among the entire social work colleges library. All bibliographic details of books, magazines, journals, back volumes, competitive exam books, dissertations and e-materials are accessible through the library network.

As the outbreak of corona (i.e.Covid-19) outbreak started from December 2019 The all India Lockdown started from 24 March 2020 and it was corona pandemic year. The outbreak continued in 2020-21 and colleges were closed for this period. And even shops & market were closed from the said period with only emergency services open. So no purchase of books & magazines took place so all the figures mentioned in this report are same as year 2019-2020 and to continue the annual reports of every year this report is created.

At the end of this financial year the library has 7475 books and it subscribes to 25 magazines. The library also subscribes 9 daily newspapers.

Table Showing No. of Books Purchased or Donated With Cost in 2020-2021

Sr.No	Year	Purchased	Donated	Total Books Added	Total Price (In Rs.)
1	2020-2021	--	--	--	--

Table Showing Names of Magazines Which Are Subscribed With Subscription Rates and Subscription Periods in 2020-2021

Sr.No	Magazines	Language	Frequency	Subscription	From Date	To Date
1	Lokprabha	Marathi	Weekly	660	8/08/2019	8/08/2020
2	Saptahik Sakal	Marathi	Weekly	620	28/08/2019	28/08/2020
3	Sadhana	Marathi	Weekly	2100	8/08/2019	8/08/2022
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5	Rojgar nokari Sandarbh	Marathi	Weekly	451	20/09/2019	20/09/2020
6	Bhartiya Shikshan	Marathi	Monthly	730	11/08/2015	11/08/2021
7	Lokrajya	Marathi	Monthly	100	8/08/2019	8/08/2020
8	India today	English	Monthly	2340	14/08/2019	14/08/2020
9	Employment News	English	Weekly	530	20/09/2019	20/09/2020
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25	Ashwattha	English	Quarterly	200	13/08/2019	13/08/2022

Table showing the Back Volumes (Bound Volumes) of Different Magazines in the Library

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Total =			639

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5	Loksatta	Staff Room	5	170
6	Times of India	Library	5	170
7	Deshdoot	Library	4	140
8	Sakal	Staff Room	4	150
9	Sanatan Prabhat	Library	3	100
Total Cost Per Month = Rs. 1320				

List of E-materials

1. Audio Cassettes-	24
2. VCDs-	08
3. DVDs-	90
Total-	122

Dissertations:- Right from inception of college to till today we have collected 1212 dissertations and preserving them for reference service to students and staff.

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5. Assist. Prof. Dr. A. M. Khedkar	Member
6. Shri. A. S. Wani	Member
7. Assist. Prof. U. D. Mahajan	Secretary

SERVICES OFFERED

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2. Reservation service
3. Bibliographic service
4. Reference service
5. OPAC service
6. Circulation service
7. Online search service with internet
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Academic Professional Growth of the Librarian

1. Passed UGC NET exam, which was held on 30th December 2012.

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**LIBRARY ANNUAL REPORT
2021-2022**

LIBRARIAN

ASSIST. PROF. U. D. MAHAJAN

PRINCIPAL

Dr. P.S.Patil

VISION

Promote access to library resources, facilities and services needed by members of the higher education community for the successful pursuit of academic programmes.

MISSION

User satisfaction through good quality service.

OBJECTIVES

- * To assist the users in upgrading their knowledge/information/skills in making proper use of library resources and services.
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At the end of this financial year the library has 8085 books and it subscribes to 25 magazines. The library also subscribes 10 daily newspapers.

Table Showing No. of Books Purchased or Donated With Cost in 2021-2022

Sr.No	Year	Purchased	Donated	Total Books Added	Total Price (In Rs.)
1	2021-2022	573	37	610	69207

Table Showing Names of Magazines Which Are Subscribed With Subscription Rates and Subscription Periods in 2021-2022

Sr.No	Magazines	Language	Frequency	Subscription	From Date	To Date
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17	ArogyaPatrika	Marathi	Monthly	50	Renewal in Progress	
18	Shetkari	Marathi	Monthly	500	Renewal in Progress	
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6	Times of India	Library	5	200
7	Deshdoot	Library	5	200
8	Sakal	Staff Room	4	200
9	Sanatan Prabhat	Library	8	50
10	Divya Marathi	Library	5	200
Total Cost Per Month = Rs. 1850				

List of E-materials

1. Audio Cassettes-	24
2. VCDs-	08
3. DVDs-	90
Total-	122

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LIBRARY COMMITTEE

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1. Dr. P.S.Patil	Chairman
2. Assist. Prof. Dr. S. R. Chavan	Member
3. Assist. Prof. V. B. Waghmare	Member
4. Assist. Prof. Dr. B. D. Khandagale	Member
5. Assist. Prof. Dr. A. M. Khedkar	Member
6. Assist. Prof. Dr. J.S.Sonawane	Member
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4. Reference service
5. OPAC service
6. Circulation service
7. Online search service with internet
8. Reservation service
9. Reprographic service
10. Bibliographic service
11. Newspaper clipping service

LIBRARY STAFF

There are two persons appointed to look after the library.

Sr.No	Type	Numbers	Post	Name
1	Skilled	1	Librarian	Assist. Prof. Uday Dasharath Mahajan
2	Unskilled	1	Library Attendant	Shri. Vijay Pandharinath Nikumbh

Activities of the Year 2021-2022

1. Library orientation to fresher's.

Academic Professional Growth of the Librarian

1. Passed UGC NET exam, which was held on 30th December 2012.

Membership in Professional Associations

Member of Maharashtra Library Study Circle from Jan 2012.

Proposed plan for next year

1. To purchase new books.
2. To subscribe some more refereed peer view social work journals.
3. To implement Bar Code Technology for books.
4. To train all students for the use of NLIST-INFLIBNET.

THANK YOU