



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		SHRAM SAFALYA EDUCATION SOCIETY'S, PANDIT JAWAHARLAL NEHRU COLLEGE OF SOCIAL WORK
Name of the head of the Institution		Prof. Dr. Pandurang Shivram Patil
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02587223043
Mobile no.		9421542229
Registered Email		prin.amalner@pjncoswa.org
Alternate Email		adminiqac@pjncoswa.org
Address		: Near Deoli Phata, Chopada Road, At Post Amalner Tq. Amalner Dist. Jalgaon
City/Town		Amalner
State/UT		Maharashtra

Pincode	425401																		
2. Institutional Status																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Rural																		
Financial Status	state																		
Name of the IQAC co-ordinator/Director	Mr. Vijaykumar Bhaskarrao Waghmare																		
Phone no/Alternate Phone no.	02587223043																		
Mobile no.	9307580729																		
Registered Email	adminiqac@pjncoswa.org																		
Alternate Email	prin.amalner@pjncoswa.org																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	http://pjncoswa.org/AQAR/AQAR2017-18.pdf																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	http://pjncoswa.org/AcademicCalender/AcademicCalendar2018-19.pdf																		
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.40</td> <td>2012</td> <td>15-Sep-2012</td> <td>14-Sep-2017</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.40	2012	15-Sep-2012	14-Sep-2017
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B	2.40	2012	15-Sep-2012	14-Sep-2017														
6. Date of Establishment of IQAC	28-Sep-2012																		
7. Internal Quality Assurance System																			
Quality initiatives by IQAC during the year for promoting quality culture																			

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organized various extension activities on social issues through field work practice. Started Value Added PG Diploma in Advance Trends in Social Work Research. Organized Research Orientation programme - BSW III MSW II One day Workshop on Research Proposal writing for BSW III MSW II, tools for data collection organized by college for BSW III MSW II, method of data processing organized for BSW III MSW II, Research report Writing organized for BSW III MSW II One day Regional workshop on Youth and Democracy - Organized by Grassroots Empowerment and Development by Youth, New Delhi Students Participation in Leadership workshop for SC ST and OBC Students, Organized at J J Narsing Association Malad Mumbai One Day Personality Development Workshop with celebration of Rotary Club Amalner J. Special Workshop on SET, NET Social Work Career.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
No Data Entered/Not Applicable!!!	
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Development Committee (CDC)	03-Sep-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

08-Mar-2019

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

05-Feb-2019

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college has affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University (KBC NMU), Jalgaon (MS). Institute implements the curriculum prescribed by the KBC NMU Jalgaon. The 60 - 40 pattern with initially for SYBSW and MSW second has been implemented by the University since 2018-19. The college also designed and runs the need based skill development programs to enhance and develop the overall performance of the students. The college has been running 01 UG programs, 01PG programs along with 03 Certificate and 01 PGD value added courses. For Effective Curriculum Delivery • In the beginning of Academic Year, the Principal conducts a meeting with the coordinators of the departments to discuss the preparation of the Academic Calendar, curriculum planning and documentation. • As per the direction of the Principal, coordinator of the committee discusses and allots workload amongst faculty. The Time Table committee collects the workload from Department Heads and prepares the Time Table. • All faculty member prepare their teaching plans by making

optimal use of available resources, classes are conducted according to the time table. • The college follows standard procedures such as implementing the Academic diary, Teaching plan, Academic Calendar etc for all faculties. • College has conducted curricular, co-curricular and other activities as per the course requirement. The committee meetings, meeting with principal regarding work load distribution, teaching methodologies, planning and execution of assignments, seminars, projects, tests (MCQs, problem solving, quiz etc.), role plays, demos and conduction of practical, study tours, field visits, industrial tours, surveys, guest lecturers etc are discussed during the meetings. Syllabus completion report is submitted by the faculty regularly. Test tutorials, question paper workshop, class test, projects, counseling, career guidance etc are conducted throughout the year and bridge course for first year students is conducted by respective faculty at the beginning of academic year. • Library has a collection of resources with an open access system.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Participatory Rural Appraisal (PRA) and Community Action	Nil	06/07/2018	365	Employability Skill	PRA, Counseling, Soft Skills
Certificate Course in Counseling	Nil	06/07/2018	365	Employability Skill	Communication Skills
Certificate Course in Community Health and Social Work Intervention	Nil	06/07/2018	365	Employability Skill	Presentation Skill, Documentation skill
Nil	PG Diploma in Advance Trends in Social Work Research	16/05/2017	365	Employability Skill	Presentation Skill, Documentation skill and working with public skill

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	120	60

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSW	Block Placement	57
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Our College has always tried to incorporate the feed-back, which receives from students, alumina and other stakeholders in to our teaching, learning and goverence process. On the basis of feedback and continuous support from the alumina our MSW last semester students placed for one month block placement in agencies and most of them get continuation for the job. Every year, the students from each class give their feed-back on the teaching of a particular subject. In addition, they also give a general feed-back on the courses to the Principal and faculty members. Such feedback is incorporated into the syllabus and teaching, where possible. Major changes are considered at the curriculum review, once in five years. Every five years, an extensive review of the entire curriculum is undertaken by the affiliated university KBC NMU Jalgaon. All faculty members participate through sub-committees that are formed according to the area of expertise. Taking into consideration the feedback received from students, from academic peers, from field work agencies, which largely employ social workers, the sub-committees suggest changes in the curriculum.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	128	141	5	5	10

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Social work domain knowledge has three broad components: knowledge, skills and attitude, considering this basics of social work education, college has develop student centric mentoring system which help enrolled students nor only complete the course but also help to gain employment. In Social Work Curriculum Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences. Social work students come from diverse educational and economic backgrounds and with different conceptions of professional social work, different ambitions and varied levels of work experience. Keeping this in mind, information is disseminated in classrooms through not just lectures but also individual and group exercises followed by a debriefing, open book assignments, debates, ICT material like posters and videos, and use of traditional media like stories, songs, street plays, role plays and street plays. These methodologies are student centered and appeal to both older students with experience as well as fresh graduates. Skills are taught through role play and exercises wherein students learn skills and also practice them in a safe environment for crystallization and better retention. These techniques are especially used in remedial classes for languages where students practice reading, writing and speaking in the new language – not just English but even Hindi and Marathi to which they may have had limited or no exposure. Participatory learning includes problem solving group activities like case conferences where students learn from other students' input. This is especially useful for students from diverse ethnicities and those who are belong from Schedule Tribe students various district of the state. The objective of all teaching methodologies is to not just impart knowledge but to help the students acquire a specific skill set and also the ability to critically analyze their own intervention. Similar methodologies are also used in field work – one of the core components of social work education. Individually mentored of all students through weekly conferences related to field work and any other issue affecting their social work education. This is a comfortable yet professional space where students share their learning and experiences with the field instructor in order to build a more holistic understanding of social work practice. Similar group conferences are also held regularly with all students placed in an agency, setting or with the same instructor. The objective is to enhance students' experience through peer learning and mentoring. The faculties also visit the students in the field to observe firsthand their field intervention, also strengthening the College's relations with stakeholders. Students with special needs are an important group that requires customized learning. The visually challenged students receive contact classes, if needed, to clarify their doubts etc. They are also provided with desktops equipped with the JAWS screen reading software in a separate

computer room where they have an ambience more suited to their needs. Volunteers also meet them regularly in the College library and help them in their studies. Writers are also assigned to them for class tests and semester-end examinations.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
269	10	1 : 27

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
13	10	3	0	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

College is affiliated to KBC NMU Jalgaon and doesnt have the freedom to initiate any reforms on its own since it has to adhere to the university approved evaluation system. However, teachers use various methods like group discussion, book reading, field survey, presentation, etc. to evaluate the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

During the year 2018-19, the session started from 15.06.2018 and ended on 31.10.2018. The College prepared academic teaching and examination related plan based on university calendar. The College completed admission and enrollment of UG PG up to July 2018. This year theory classes has been started from the second week of 16 July 2018. Course Orientation and Social Work Practicum workshop conducted in the month of 18 July 2018. Observation Visit of UG. PG. conducted first Sem. conducted on 23 July 2018 onwards. Skill laboratory workshop was organized between August to Sept. 2018. Submission of assignment received till the end of September. Term end internal exam conducted 10 Oct. 2018 onwards. Internal viva voce was held between second week of 12 13 Oct. 2018. In the same way calendar was prepared for summer semester and strictly implemented between 26 Nov. 2018 to 30 April 2019. Classes started from 26 Nov

2018. Orientation completed up to 1st week Dec. 2018. Social work practicum started from. 1st Dec. 2018. Cultural and Sport department planned its activities. Tour, Sport and Cultural Mahotsva completed in Jan 2019. Study tour for MSW II - 18 to 24 Jan 2019, BSW III - Study tour 4 to 13 Jan. 2019 and Village Camp organized between 13 19 Dec. 2018. Field work of UG. Ended on 12 March 2019 and viva-voce examination completed before 14 15 March 2019. Field work activities of PG ended on 1 April 2019, internal viva voce completed from 2 to 3 April 2019 and Terminal examination have been held on March 2019.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://pjncoswa.org/Doc/Outcome2017-20.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://pjncoswa.org/Doc/SSS2018-19.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One Day Regional Workshop on Youth and Democracy Organized by Crassroots Empowement and Development by Youth, New Dehli at Our College	Placement Cell	29/01/2019
Field work Orientation Programme for BSW I MSW I	Field Work Committee	06/08/2018
Field work Orientation Programme for BSW III MSW II	Field Work Committee	21/07/2018

Research Orientation Programme for TYBSW MSW II	Research Committee	20/07/2018
One Day Workshop on Research Proposal Writing for BSW III MSW II	Research Committee	04/08/2018
One Day Workshop on Tools for Data Collection organized by college for BSW III MSW II	Research Committee	18/09/2018
One Day Workshop on Method of data processing organized by college for BSW III MSW II	Research Committee	02/01/2019
One Day Workshop on Research report Writing organized by college for BSW III MSW II	Research Committee	16/01/2019
One Day Regional workshop on Youth and Democracy - Organized by Grassroots Empowerment and Development by Youth, New Delhi	Research Committee	29/01/2019
National Commission for women sponsored - Nationwide completion for colleges on woman rights	Development Committee Placement Cell	24/12/2018
One Day Personality Development Workshop with celebration of Rotary Club Amalner	Placement Cell	06/02/2019
Students Participation in CSR workshop at Jalgaon	Placement Cell	06/02/2019
Students Participation in Leadership workshop for SC ST and OBC Students, Organized at J J Narsing Association Malad Mumbai	Equal Opportunity Cell	25/02/2019
Block Placement Training BPT - Placement cell	Placement Cell	06/05/2019
Legal Literacy Camp for female Students	Student Development Committee	03/10/2018
Special Session on Self Defense for women	Student Development Committee	06/12/2018
Students Participation in National Pulse Polio immunization programme at Amalner	Field Work Committee	17/08/2018
Personality Development - Yuvati Sabha	Student Development Committee	03/01/2019

Special Workshop on SET, NET Social Work Career	Placement Cell	10/02/2019
SET NET and Competitive Exam Workshop	Placement and Career Guidance Cell	06/02/2019
Women Empowerment workshop for Yuvati Sabha	Student Development Committee	03/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
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No Data Entered/Not Applicable !!!

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
722000	624814

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Library Manager Pollen Grain Software Solution, Nashik	Partially	2.0.0	2010

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/	Others
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								GBPS)	
Existing	10	1	1	0	1	1	1	40	0
Added	0	0	0	0	0	0	0	0	0
Total	10	1	1	0	1	1	1	40	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1564000	1458533	247000	224318

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Response - The college runs by Shram Safalya Education society with major aim to produce highly professional trained social work practioner. More over ultimate aim of society is to promote for value based ameliorative social changes through spread of education. To accomplish the visionary goals, the college have adopted following policy. A. The institution works on the values and principles of decentralization, participatory management and togetherness tendency. Students centric programmes for employability enhancement among students is the aim of college administration. B. The students centric development and C. Attempt toward societal and community interest, goodness, justice development. D. Develop college as center for employability training to rural and tribal youth. E. Establish and developed social equality sustainability through spread up of Democratic culture. Name of the e-content development facility Provide the link of the videos and media centre and recording facility Nil Facilities:- To acquire and accomplish the goals, the management have provided well facilitated larger infrastructure with CCTV cameras, LCD Projectors, community library academic library, reading room, rest room, value based career oriented courses, sport and cultural facilities, student welfare facilities, computer, internet and computer laboratory and hostel for boys. Procedure To maintain good governance and transparent administration, the college has established system such as Board of Directors ? College Development Council (CDC) ? Other committees' ? student council and IQAC. To maintain systematize procedure for maintaining and utilizing physical, academic and support facility, the staff counsel, CDC, Staff committees and student council has given responsibility. For this purpose, the college has established several committees which have given responsibilities of use of facilities and maintenance of infrastructures. The library committee looks after library affairs. The purchase committee, academic planning and monitoring committee looks after auditorium seminar halls and classroom maintenances. The committee additionally looks toward electrical appliances, hygiene cleaning related expense. Sport and cultural committee. Student's welfare committee has

given autonomy and power to purchase and utilization. LCD are operates by all teacher, hence user teachers have given its responsibility. For the purpose of this work, further procedures have finalized. 1. All academic decision making power is given to principal and IQAC. 2. Committees put the requirement, approved by councils and sanctioned by principal and CDC. 3. Regarding purchasing,

<http://pjncoswa.org/OtherInfo/442ProcedurePolicies2018-19.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b) International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

No Data Entered/Not Applicable !!!

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
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No Data Entered/Not Applicable !!!

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
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No Data Entered/Not Applicable !!!

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
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No Data Entered/Not Applicable !!!

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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No Data Entered/Not Applicable !!!

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

During the academic year 2018-19, Student council of the college has formed as per direction 39 of Maharashtra Public University Act 2017. The council was formed on the basis of students' academic merit consisted of 10 members 05-C.R. 02 - LR and 01 (UR) University Representative. Apart from these students' councils, college took participation of students in various college committees such as library, sport, culture, students welfare anti-raging, Environment, NSS and Magazine Thus all these committees collectively participated in the - Planning - Organizing - co-ordination and - Implementation of several college programmes, such as awareness campaigns, rallies, sport and culture Mahotsava, University Programmes, field action, student welfare and organization of study tours, camps, NSS camps and other extension activities. During the year 2018-19, college students have reported their participation in the planning and implementation of college level field work and research seminars, sport, Magazine activities, parent meets, and alumni meets. and cultural activities. However beside all these, students have taken adequate initiative regarding sports requirements such as ground, preparation kits etc. sport and cultural Mahotsava is another part where student's participation got in planning, organization and execution. NSS representative has suggested about various things during this year and organized various campaign such as tree plantation,

environment awareness rallies and environment tours. The students of environment and NSS jointly have co- ordinate various activities

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

College has Conducting continues discussion with Alumina for the registration of Alumni Association. Apart from registration process effort are going on plane policies for long term association to organize various activities for the college development. College has taken initiative and formed WhatsAap group of alumni. Alumni of our college are active since long time. However we received contribution of our alumni in several form. Most of alumni report their presence in annual cultural days. Some alumni who are employees, they help to conduct programmes, camps and training in our college on the behalf their organization. We usually organize interaction programme with freshers where sharing of experiences is promote growth in motivation an inspiration. Our alumni have helped to conducted various workshop, seminar, conferences and interaction programs for students and share their field experiences. This helps students to develop insights and self-preparation for employment. Our one alumnus has arranged their departmental activities (BARTI) for college students such as debates, elocutions. Thus though we do not get much financial support, they contributed indirectly for the betterment of institute and students.

5.4.2 – No. of enrolled Alumni:

75

5.4.3 – Alumni contribution during the year (in Rupees) :

3750

5.4.4 – Meetings/activities organized by Alumni Association :

: The last Meeting of Alumni Association was conducted on 18 Sap. 2018. 1) Organization of Career oriented sessions for admitted students 2) Brain storming sessions for MSW second years students 3) Support and help for Block Placement and internship for MSW 4) Help and support for organization of study tour for MSW and BSW 5) Help and support for organization of agency visits for MSW and BSW

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Values of democratic and participative management pervade through all the decision making processes of the college. The institution has formed a College Development Cell (CDC) consisting of Principal, management representatives, teaching and non-teaching staff and NGO representatives. The CDC and Internal Quality Assurance Cell (IQAC) is instrumental in ensuring the quality of academic programmes and inculcating decentralization in college management. The CDC relies on the IQAC for important decisions on academic development, infrastructure development, Projects and Extension work, Student Welfare programmes. The IQAC further functions with contributions from various committees. In the said academic year, the CDC was able to facilitate up gradation of technology and infrastructure, educational assistance of students, support for Field Action Projects and capacity development programs for teaching/non-teaching staff as well as students. The CDC makes timely recommendations to enhance smooth functioning of the college. The specific

roles and responsibilities of the College Development Cell are to: (a) develop a comprehensive development plan of the College regarding, its academic, administrative and infrastructural growth, (b) facilitate preparation of the overall teaching programmes or annual calendar of the College, (c) provide recommendations to the management about introducing new academic courses and the creation of additional teaching and administrative posts. (d) take review of the self-financing courses in the college, if any, and make recommendations for their improvement (e) provide specific suggestions to the management to encourage and strengthen research culture, consultancy and extension activities in the college (f) make specific recommendations to the management to foster academic collaborations to strengthen teaching and research (g) make specific recommendations to the management to encourage the use of information and communication technology in teaching and learning process (h) make specific recommendations regarding the improvement in teaching and suitable training programmes for the employees of the college (i) prepare the annual financial estimates (budget) and financial statements of the college or institution and recommend the same to the management for approval (j) formulate proposals of new expenditure. It is through the active participation of committees such as IQAC and CDC, a participative and effective work environment is created for all stakeholders. Envisioning its participative nature, management ensures timely feedback being collected from all stakeholders namely students, teachers, alumni and parents. Feedback is taken both through meetings and self-reported questionnaires. Suggestions and concerns received in such feedback forms are addressed in the best possible manner. In the said academic year with the help of CDC, the college was able to review the implementation of new academic programs and the network of college in several University exchange programs. A practice of involving both teaching and non-teaching staff members in the smooth functioning of the college is also encouraged towards effective participative management it is done through formulation of various committees such as Women Development Cell, Admissions Committee, etc. This practice not only facilitates democratic functioning of the institution but also fosters smooth professional relationship amongst various staff members.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Our College is affiliated with KBC North Maharashtra University, Jalgaon, as per curricula manual provided by the said University. Our respective faculty members are worked on the syllabus restructuring committee of BOS formed by university time to time. Our faculties actively involved in reframing the course structure as well as the syllabus and give concern to design employment based curricula. We always give valuable suggestions and most of the time it is accepted by the said committee. As per the North Mharashtra University, adoption credit based semester grading programme for BSW and MSW level The college has conduct syllabus review workshops and

some faculty of the college actively involved them. Some faculty members worked as a member of subcommittee for curriculum development. However we always provided updated information to our students so that they get proper information.

Teaching and Learning

In order to ensure the effective learning on the part of students, teachers make use of innovative methods for classroom teaching, role plays, simulation games, expressive arts and screening of documentaries, audio stories, group exercises amongst students are also carried out to facilitate collaborative inquiry based learning, skill based sessions are organized as part of methods courses both at the bachelors and masters level. In addition, field visits, Student Induction Programs and orientation programs are also organized to assist in the integration of theory and practice. Remedial classes are also included as part of the regular time table to enable learners to draw maximum learning both from the classroom and field practicum related expenses which pave the way for their improved academic performance.

Experiential learning is promoted through use of participatory tools in village camp as well as field work such as Participatory Rural Appraisal (PRA), Village Micro-Planning, Focus Group Discussions (FGDs), corner meetings and involvement of CBOs. The student's induction program, Camps, and Block placement which are carried out at various levels and faculty member provide opportunity of field based experiential learning.

Examination and Evaluation

The college adheres to all the university protocols with respect to conduct of both internal and external examination. However the college has formed Exam Committee for systematic and timely work of exams. The comprehensive continuous internal assessment is designed to meet the course related specifications which foster the critical inquiry based analytical and reflective skills amongst the learners. Teachers are involved throughout the process of examination including setting papers, supervision during exams, examination

and moderation of answer sheets. The examination committee oversees the conduct of examinations both at BSW, MSW and Value Added Career Oriented Courses levels which entails preparation of examination time table, getting the question papers from teachers, proof reading and translation of those papers along with maintaining code of conduct for students and invigilators during the conduct of examinations. The committee also undertakes specific measures for students with differential ability, the end semester exams are monitored supervised by the exam coordinator. Internal assessment papers are designed and corrected in the college by all respective faculties. University papers are designed, evaluated and moderated by through committees and panel formed by university authorities as per norms. Following the declaration of the results an analysis of the students' performance is presented at the faculty meeting. Students with unsatisfactory performance in Research, Term Paper and field work are presented at the faculty meeting and steps are initiated to enhance the performance of those learners. Self-Analysis and Reflective learning is fostered during the internal field work evaluation.

Research and Development

The college has formed Research Committee to enhance and regulate the research culture among faculties and students. This committee always has been working towards developing a research rigor among students and faculty members for all these years. Students are encouraged to undertake research projects both at undergraduate and postgraduate levels as part of their research assignments. Faculties are promoting our college students to participate present their research in the Avishkar research convention organized by the KBC NMU Jalgaon. Faculty members are also undertaken minor research projects under the special scheme launched by KBC NMU Jalgaon entitled VCRMS initiative. The research unit of the college promotes scientific research culture among students while completing their research projects. To achieve this the Research Unit has been successfully undertaking independent research

studies, impact assessment of projects, consultancy, capacity building in research methods and documentation for various groups including students, data collectors, social work professionals and students pursuing their research degree. The finding of the research studies undertaken by the Research Unit builds the knowledge base of the profession.

Library, ICT and Physical Infrastructure / Instrumentation

The college has formed Research Committee to enhance and regulate the research culture among faculties and students. This committee always has been working towards developing a research rigor among students and faculty members for all these years. Students are encouraged to undertake research projects both at undergraduate and postgraduate levels as part of their research assignments. Faculties are promote our college students to participate present their research in the Avishkar research convention organized by the KBC NMU Jalgaon. Faculty members are also undertaken minor research projects under the special scheme launched by KBC NMU Jalgaon entitled VCRMS initiative. The research unit of the college promotes scientific research culture among students while completing their research projects. To achieve this the Research Unit has been successfully undertaking independent research studies, impact assessment of projects, consultancy, capacity building in research methods and documentation for various groups including students, data collectors, social work professionals and students pursuing their research degree. The finding of the research studies undertaken by the Research Unit builds the knowledge base of the profession.

Human Resource Management

Recruitment of staff is in accordance with the Rules of the State Government (Department of Social Welfare). The Management employs teaching and Nonteaching staff to manage the extra workload. The director board of college conducts the regular meetings both with teaching and non-teaching staff of the college to be able to address their concerns and also to encourage and motivate staff members to give their best to the institute. To address day

	<p>to day issues of staff members with regard to their working in the college, Principal also conducts frequents meetings and discussions with the staff members at various levels. Both the teaching and non-teaching staff members are provided support to attend conferences/seminars/training programs to upgrade themselves at regular intervals.</p>
Industry Interaction / Collaboration	<p>The college collaborates and makes MoUs with various NGOs, CBOs, FBOs, Trusts, CSR activities and other voluntary agencies for field placement and job placement. The CDC has also provided space for collaborations with associations like the Rotary Club Amalner to foster social responsibility and create a platform for students to network with likeminded individuals at a local level. Apart from that, resource persons from the various social development field are invited for conduct the sessions and workshops for students and faculties on various issues. The field and project visits organized constantly to students gain insight of the practical aspects of the theory learned.</p>
Admission of Students	<p>The College ensures wide publicity to the admission process through the College Prospectus, College Website, Press, Parents-Teachers Association, Alumni association. All eligible students are admitted none is denied a seat if available. The list of selected candidates is displayed on the College notice boards. Access, equity and social justice are ensured as per reserved quota. Guidelines and calendar for admission as provided by the KBC North Maharashtra University Jalgaon are strictly followed. Reports of students? enrolment are sent to the University. The admission of student is through specially appointed committees comprising a convener and senior teachers. The Management has been supportive of students coming from poor socioeconomic backgrounds.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Academic calendar, student data, reports of academic committees, annual planning, events schedule and other activities developed and circulated in

	the form of excel sheet and word format
Administration	Administration Services Provided to the beneficiaries through University Web site www.nmu.ac.in, and Department of Social Justice website Samaj Sevatha
Finance and Accounts	The Function of Finance and Accounts Operated through Tally Other software recommended by Social Justice Department, Tribal development department and Affiliated University. In this Online submission of salary bill of staff, Students Scholarship and Other Financial Activities
Student Admission and Support	Online Admission, Eligibility, Exam Forms, Degree forms Submission other administrative services provided by college through college and university website
Examination	Exam and evaluation work will be operated by using university portal as well as college website

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	10	12	12

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Teaching and Nonteaching 1) Life insurance policies under SSS scheme of LIC of India 2) Employees provident fund, pension and gratuity 3) Government servant credit society 4) Employment Accidental Insurance 5) Housing loan facility 6) Arrangement of career developmental programs for staff 7) Financial assistance nature of advance payment The management believes in the philosophy that the development of college and staff goes hand n hand. Faculty and staff members are encouraged to get membership of cooperative credit society of Government and semi-government employees. Most of the staff members avail the loan facility with appropriate rate of interest which helps employees at urgent the economic problems and purchasing the home. The college strongly supports and believes for avail loan from co-operative and Nationalized banks. Faculty and staff avail the facility of schees of state government of Maharashtra like medical reimbursement leave travel concession. In case of emergency. Staff members are provided advance against their salary. Staff members and he faculties are provided</p>	<p>Teaching and Nonteaching 1) Life insurance policies under SSS scheme of LIC of India 2) Employees provident fund, pension and gratuity 3) Government servant credit society 4) Employment Accidental Insurance 5) Housing loan facility 6) Arrangement of career developmental programs for staff 7) Financial assistance nature of advance payment The management believes in the philosophy that the development of college and staff goes hand n hand. Faculty and staff members are encouraged to get membership of cooperative credit society of Government and semi-government employees. Most of the staff members avail the loan facility with appropriate rate of interest which helps employees at urgent the economic problems and purchasing the home. The college strongly supports and believes for avail loan from co-operative and Nationalized banks. Faculty and staff avail the facility of schees of state government of Maharashtra like medical reimbursement leave travel concession. In case of emergency. Staff members are provided advance against their salary. Staff members and he faculties are provided</p>	<p>1) Karmavir Bhaurao Patil Earn and Learn Scheme 2) Medical Camp Organized by College for Medical checkup of Students 3) To Provide Economical Help to economical Backward Students from NMU Jalgaon 4) Disaster management - Students Participation 5) Personality Development Workshop 6) Jagar Abhiyan 7) Youth Festival 8) Speech Competition 9) Youti Sabha - Swayam sidhha 10) GOI Scholarship for Backward Students 11) Students Group Insurance 12) Financial support for attending seminar, conferences, workshop 13) On campus Job and placement services 14) Student Counseling and Mentoring 15) Fees Concession to students to belong financial weaker section 16) Employability workshop for skill development 17) Special cell for SC ST NT OBC students 18) Grievance redressed and anti Ragging 19) Boys Hostel at campus 20) 400 Meter running track with sport ground for preparation of exams</p>

an opportunity to represent college in international national seminars, workshops, conferences. This helps the faculty to improve their skills and performance n teaching.

an opportunity to represent college in international national seminars, workshops, conferences. This helps the faculty to improve their skills and performance n teaching.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The account of the college has been supervised internally by the accounts officer and books of accounts, vouchers verifications, statement of income and expenditure by using appropriate tally software. The College management has appointed an approved Chartered Accountant Mr. R. S. Sonawane and Company, Jalgaon for the maintenance of income and expenditure statements along with the balance sheet of the college and relevant record verified by the Dept. of Social Justice, Govt. of Maharashtra. This system helps college to maintain smooth and regular functioning of the accounts.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	KBC NMU Jalgaon , Social Justice Department Jalgaon	Yes	IQAC and CDC
Administrative	Yes	KBC NMU Jalgaon , Social Justice Department Jalgaon	Yes	IQAC and CDC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Meeting with parents to introduce the social work programme. • Meeting with parents to discuss on schedule of educational tour • Feedback from the parents about academic activities and infrastructural facilities.

6.5.3 – Development programmes for support staff (at least three)

• Annual get together with family for lunch on the occasion of celebration Birthday of Hon. Chairman • Celebration Birthday of all staff • To avail the

facility of membership and loan from Cooperative Credit Society. • To avail insurance security - (accident). • To avail facility of payment of premium of insurance policies from staff salary. • To avail facility of housing loan from various suitable banks

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Collaboration with various government and voluntary organizations for curricular and extra-curricular activities.
- Capacity Development of faculties and students through participation in various FDP and training programs.
- Enrichment of library with adequate reference books and reading materials.
- Special focus on students' placement and Block Placement

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Yuvati sabha - Gender sensitization Workshop for female youth	Nill	27/08/2018	50	0
Social Legislation and Gender Sensitization Workshop	Nill	20/09/2018	50	45
Judo Karate Workshop	Nill	14/09/2018	50	0
National Youth Day and Jijau Jayanti	Nill	12/01/2019	50	60
Legal Awareness Campaign	Nill	03/01/2019	65	74
Women Rights and World Women	Nill	08/03/2019	44	82

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- LED bulbs and power saver equipments used in the campus for reduce the energy
- Plant and Trees plantation drive for enriching the bio-diversity of the college campus.
- Construction of two Nala Bunds (Bandhara) for watershed management.
- Well with pumping facility through pipeline for drinking water and irrigation to plants, trees and water pots for birds during the summer season

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	No	Nil
Ramp/Rails	Yes	2
Braille Software/facilities	No	Nil
Rest Rooms	Yes	2
Scribes for examination	Yes	2
Special skill development for differently abled students	Yes	2
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hand Book for Code of Conduct	15/06/2016	The college takes regular follow up of code and conducts of teaching, non-teaching and students. To evaluate teaching staff and non-teaching's disciplinary action, CDC has maintain regular follow up and review of such cases. To evaluate and assess the

mode of conducts and grievance related issues, the anti-ragging, grievance and dispute committee and Vishakha Samiti takes the cognizance. Apart from this, the class coordinators also observes students behaviors. Field work supervisors also watch the student's conducts. The college has decided to make fine and penalties policy and strictly adhered and practiced through warning, letters, noticed, etc.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation and conservation of tree 2. Plastic Free campus 3. Rain water harvesting 4. Save birds campaign 5. Gardening 6. Compost Manure Response - Five among six The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice - I 1. Title: RESPONSE TO SOCIAL ISSUES THROUGH EXTENSION ACTIVITIES 2. Objective - 1. Orientation and sensitization of students on various social issues. 2. To plan and implement the various extension activities in community. 3. To make awareness and sensitizations about social issues among community 4. To give practical orientation to the students about community resource mobilization. 3. The Context - Our college is situated in rural area of Jalgaon district of North Maharashtra region and most of the admissions to the BSW and MSW course came from rural and tribal area of the region. Trainee social worker placed in neighboring community for the field work practice. While practicing with community, students and faculties observed many social issues which have to address by multiple ways of community awareness. In this connection college has been actively plan and implements the extension activities by involving social work students as well Community Based Organizations (CBOs). 4. The Practice - College has planned and implements the need based social awareness activities in the neighboring communities during the field work task. The brain storming and mentoring sessions was conducted by the faculties with students for which types of activities need to conduct for making awareness in community in classroom sessions. After these grooming sessions, students came with innovative list of extension activities to conduct in community. After discussion, students made plan of activities and finalized

extension program to make the awareness and sensitization in community through various programs. These activities conducted in series mode and mostly BSW and

MSW mix group was taken initiative in implementation. 5. The Evidence of Success - The details of the extension activities conducted is as follows 1.

Awareness and sensitization program on National Pulse Polio immunization organized at Amalner city. Students worked as volunteer during the vaccination day on various booths with government functionaries. 2. Organized Special Rally on HIV AIDS to make the awareness and sensitization in the various communities of Amalner city on the occasion of World AIDS Day. In these extension program students has conducted Street Plays, Slogans in Rallies, displayed Banner and posters during the one week events. 3. Organized one day Shramdan and special rally on rural sanitation and personal hygiene by NSS volunteers at NSS Village Gadkhamb. This activity helps to make awareness among villagers for open defecation free (Hagandari Mukht Gaon) village campaign. 4. Government of India and Maharashtra focusing on Swachh Bharat Abhiyan, with response to this college students conducted Sanitation and Personal hygiene awareness program in rural areas. This program was conducted in the field work communities by organizing awareness rallies, street plays and corner meetings. 5. Every year college has celebrated World Women Day very enthusiastically by organizing various activities not only in college but also in communities too. 6. Tree plantation and environment awareness Programme was conducted in the college campus as well as all field work agencies. Special campaign was initiated by the field work committee and involved all students to make awareness by organizing special talks, guest lectures and planting the trees. 6. Problems Encountered and Resources Required - While conducting such extension activities, college has faced some problems regarding required resources but resources were mobilized through the community. 7. Notes (Optional) - It is observed that all the students participated actively, especially women students become more vocal and taken initiatives in extension program. Due to active participation of women students, the participation of women from communities has found increased. -----

Best Practice - II 1. Title: STUDENTS' CAPACITY BUILDING AND DEVELOPING RESEARCH SKILLS AND EMPLOYABILITY 2. Objective - 1. To provide the orientation on Social Work Research 2. To enhance research aptitude and application of research tools. 3. To develop survey and documentation skills 4. To improve presentation, interview and other employability skills. 5. To administer the one year Value Added PG Diploma in Advance Trends in Social Work Research. 3. The Context - The research is one of the emerging areas not only for social development field but also for all fields. Social issues need to address by finding the root causes and it will happen through scientific investigation of the issues. In this connection, trainee social worker needs to develop research aptitude while completing their BSW and MSW course. Research domain has greater employability opportunities and it will develop through the practice and orientation. 4. The Practice - As per the annual planning of Research Cell of the college, faculty members conducted series of workshop on topic selection, design of research, data collection tools and report writing contents. Apart from that, college has started one year Value Added PG Diploma in Advance Trends in Social Work Research for MSW students. The employability Skills building is also one of the concern of our college, in this regard college has given focus on various events based on Employability skills during the year. 5. The Evidence of Success - Following initiatives and programs were organized by the college during the year to develop the research and employability skills among the students. A. Enrolled 60 MSW first year students to one year Value Added PG Diploma in Advance Trends in Social Work Research. B. Organized Research Orientation programmed - BSW III MSW II C. One day Workshop on Research Proposal writing for BSW III MSW II D. One day Workshop on tools for data collection organized by college for BSW III MSW II E. One day Workshop on

method of data processing organized for BSW III MSW II F. One day Workshop on Research report Writing organized for BSW III MSW II G. One day Regional workshop on Youth and Democracy - Organized by Grassroots Empowerment and Development by Youth, New Delhi H. Students Participation in Leadership workshop for SC ST and OBC Students, Organized at J J Narsing Association Malad Mumbai I. One Day Personality Development Workshop with celebration of Rotary Club Amalner J. Special Workshop on SET, NET Social Work Career. 6. Problems Encountered and Resources Required - Availability of quality reading material is available mostly in English language therefore students faced some issues regarding understanding. 7. Notes (Optional) - Considering the students' financial condition, college has initiated this PGD course in very minimum fees. Encouraging response of students to getting admission for one year Value Added PG Diploma in Advance Trends in Social Work Research.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://pjncoswa.org/Doc/2018-19BestPractice.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. Green and Environment friendly campus -The college have good natural surrounding with environment friendly climate with adequate classroom seminar hall, auditorium, ICT technology, safe campus and play ground. This natural climate encourage learning of the students and provide pollution free environment to give more concentration on practice of skill, knowledge, and perspectives.

2. Linkages with various National and State Resource Agencies - In Jalgaon district, there are three more colleges who provided social work education but our college has develop separate identity on the basis of student centric quality education. College has developed linkages with various National and State level resource agencies for collaborative programmes and activities. Considering most of the rural and tribal student's admissions, college has implemented various soft skill and employability skill development workshops with the collaboration of Rajiv Gandhi National Institution of Youth.

3. Academic Excellency: It is our salient feature as we strictly adhered to disciplines, conducts regular theory classes as like schools. We are very strict in practical work and assignment. Strictly maintained internal continue evaluation that assessed through, class room interaction, field supervision, unit test, Mid. term, end term examination, presentation and viva voce. We have highly qualified teacher. During the year 2017-18 the result of BSW of (87.80), MSW (95.98). Our progression ratio is also good.

4. Student Support and Teacher Support - The College have created separate college level committees for engagement students in various academic as well as extra-curricular activities. The committees such as Student Welfare, Equal Opportunity Cell for SC, ST, NT OBC students, Sport Committee, Placement Cell form career guidance job preparation. We send 50 students for Block Placement (BPT), 36 students are selected to through BPT in various organizations.

5. Career Oriented Courses for Employability Development among Students - From the beginning, the prime moto of this college is to provide maximum skill, knowledge and employability development services to the admitted students. With this connection college has started value added certificate and Post Graduate Diploma (PGD) Courses to enhance skill, knowledge and capability of the students. In current academic year total three certificate and one PGD course is available to the admitted students of the college. This opportunity is one of the unique identities of our college which really help students to grab the employment opportunity in the competitive world.

6. Most Active Alumni Group: Peer learning is most effective and useful platform for adults learning. Our College is having Non-

Registered Alumni Association From 2001. This year they organized alumni meet programme and other activities by them. We have reconstructed the body of alumni association and submitted the proposal for registration. 7. Community Service/ Social Services/ NSS and Extension Activities - Apart from this NSS department, sport, cultural and extension committee provide opportunities for extracurricular and extension programmers participation. According to our vision and mission we have decided to provide maximum community oriented services and Social Services to various stakeholders' group in community.

Provide the weblink of the institution

<http://pjncoswa.org/InstitutionalDistinctivness/2018-19%20Institutional%20Distinctness.pdf>

8.Future Plans of Actions for Next Academic Year

- Plan to organize Special Workshop on women Health organized by Yuvati Sabha for female students.
- Workshop on Competitive Exam Program organized by Yuvati Sabha
- Workshop on Legal Literacy Program organized by Yuvati Sabha
- Encourage Students for Participation in University level Youth Festival - Yuvarang
- Organize workshop on Employability skills and Career Counseling organized by Equal Opportunity Cell.
- Organize Awareness program for students organized Placement Cell with the collaboration with Jivan Anand Sanstha, Mumbai
- Organize One Day special talk of Smt. Lalita M. V. editor of famous magazine entitled "Miluni Saryajani", on Gender Equality and Role of Youth, organized by Placement Cell of the college.
- Organize NSS Special Camp of college organized at Gadkhamb.
- Organize Special Village Camp (Practice of PRA and Micro-Planning) for FY BSW and MSW students organized at Gadkhamb.
- Organize Programme on How to face interview and Career counseling organized by Placement Cell and Students Development Committee Sponsored by Rotary Club Amalner.
- Organize Advance orientation visit to Gandhi Teerth - Gandhi Research Foundation Jain Hills, Jalgaon organized for MSW II year.
- Organize Field Work Agency Supervisor Meet.
- Plan for Block Placement Training BPT - Placement cell
- Organize Annual Gathering -
- Organize Special Sessions and guidance on Competitive Exam and Career Guidance organized by Placement Cell for TYBSW and MSW II Year.
- Organize Special program on Dhyan Dharana Meditation with collaboration of Om Shanti Meditation Center, Amalner.
- Organize extension activities in neighboring community
- Organize of organization need based social issue campaigns
- Organization of personality development and carrier counseling workshop for students.
- Organize birth and death anniversaries of national heroes and personalities.
- Encourage students and faculties participation in University Level Cultural, Sport and academic activities.
- Organize field work and research orientation programmes for BSW and MSW students.
- Strengthen linkages with Field work agencies for effective delivery of concurrent field work practice.
- Organize Skill Lab for MSW BSW Students.
- Organize special workshop on 181 Courses and special lecture and experts.
- Organize one week special camp for practice of PRA Micro-planning.
- Organize Research Orientation workshop to boost research culture among students.
- Encourage to the faculties for enhancement of research and publication in the form paper and books
- Enhancement in library facilities with updation of books and journals
- Updation for library and reading room with seating capacity
- Prepare reading material by the faculty for 181 courses
- Upgrade the contents of 181 Value Added Certificate Courses.
- Organize study tour for BSW MSW courses on the basis of their syllabus content
- Organize one week Village camp for BSW MSW courses on the basis of their syllabus content.
- Planning and follow up to get the various university schemes and programmes for students development.
- MoUs with various nongovernment and government agencies for engagement of BPT, field work and extension activities.